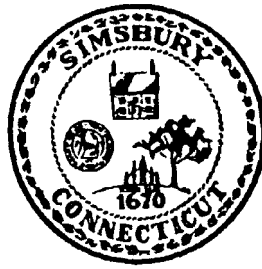




# Something *for* Everyone

## Town of Simsbury 2005-2006 Annual Report





# Our Town

## A Message from the Chairman of the Board of Finance

I am pleased to deliver the Annual Report of the Town of Simsbury for the Fiscal Year ended June 30, 2006. This is the 144th Annual Report of the Town of Simsbury. The purpose of this report is to convey to the Town's citizens, taxpayers and investors a description of the significant events and activities that occurred in the community over the past fiscal year. I extend my thanks to the staff of the First Selectman's Office for their valuable assistance in producing this document.

The Town made significant progress on the implementation of significant capital projects in 2006. According to the Department of Engineering/Capital Projects, there were approximately \$81.33 million worth of projects underway during the year. Substantial completion was achieved on the Simsbury High School Renovation and Addition Project. This project was funded through a \$43.22 million bond authorization that was approved at referendum in May 2002. Due to favorable bid results, we project that the total cost of this project will be between \$36 and \$37 million. In addition, construction continued on the Wastewater Treatment Plant Renovation and Expansion Project that was approved at referendum in 2002 in the amount of \$26.8 million. This important project will substantially increase the capacity of the Plant and will bring the facility into full compliance with environmental regulations. This project is funded by a grant/loan arrangement with the State of Connecticut. As users of the facility, the Towns of Avon and Granby will also pay their fair share of the expansion cost.

In addition to these two large projects, a number of other projects were continued and completed that have significant benefit to our community. These projects include the completion of the SI-5 portion of the Farmington Valley Greenway. With the completion of this portion of the Greenway, the trail is contiguous through the Town of Simsbury. Other projects completed or underway having a combined value of approximately \$4.37 million included the Central School Modular Classrooms, Central School Roof Replacement, Simsbury High School Track and Field, the design of the Simsbury High School Auditorium and the construction of the Fleet Service Storage Building at the Town Highway Garage.

The community approved additional capital projects at the special town meeting and referendum held in 2006. These projects addressed a mix of needs presented by both the Board of Selectmen and the Board of Education. Projects funded included sewer extensions, park improvements and the acquisition of computer network equipment. At the May referendum, two capital projects were approved, including the Library Expansion, for \$6.1 million, which is to be funded with \$1 million from the General Fund balance, a \$500 thousand grant from

the State of Connecticut and the issuance of \$4.6 million in general obligation bonds. This project is expected to be completed in the spring of 2008. Also approved was the Tariffville Addition and Renovation project for \$6.2 million, which is to be funded by a combination of general obligation bonds and school building grants. Current construction schedules indicate this project will be completed in the summer of 2009.

Our continued investment in the capital infrastructure adds significantly to the quality of our community. Recognizing this, the Board of Finance and the Town's other boards and commissions have worked cooperatively to anticipate the Town's capital needs and have planned carefully to ensure adequate funding capacity to meet those needs. First, the Board of Finance carefully monitors the undesignated general fund balance. The amount of the fund balance is an important indicator of financial health and is scrutinized closely by rating agencies when general obligation bonds are sold to pay for projects. As of the fiscal year ending June 30, 2006, the Town's general fund balance was in excess of \$8.88 million or 11.66% of total general fund expenditures.

In addition, the Board of Finance has adopted and generally adhered to a 7% debt guideline. Under this guideline, the amount of the operating budget required to service long term debt is generally not to exceed 7% of the current year operating budget. Based on a total operating budget for the FY 07 of \$77.87 million, the debt service amount is \$5.45 million or approximately 7%. The purpose of this policy is not to prohibit projects, but instead to serve as an important benchmark.

Before I close my remarks, I must acknowledge my appreciation to the many people who have contributed to another great year. The people to be recognized include the First Selectman, Thomas E. Vincent, the Board of Selectmen, my fellow members of the Board of Finance, the members of the Board of Education and members of all of the Town's various boards and commissions. I would also like to thank the Town's dedicated staff for all of their hard work throughout the year.

Once again, it continues to be my pleasure and honor to serve as Chairman of the Board of Finance. I continue to be grateful for the honor and the privilege.

Sincerely,

Paul Henault, Chairman Board of Finance



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# Our Town/Town Government

## 2006 Town of Simsbury Hometown Hero - Richard Cady

The Hometown Hero Program was initiated in 1986 by Governor William O'Neil as part of the 350th Anniversary of the founding of Connecticut. Any municipality could designate residents as "Hometown Heroes" for any deed or service that made the community a better place in which to live. State certificates were presented to the 42 individuals and 4 organizations on May 12, 1986. The following year, the First Selectman, Margaret Shanks, continued the program with certificates developed for Simsbury, naming 48 designates. It has been continued since, with Hometown Heroes recognized at a ceremony on or near the date of May 12, the date of Simsbury's birth.

The Hometown Hero Selection Committee, which is appointed by the Board of Selectmen, selected the following recipient for the 2006 Hometown Hero Award:

**Richard Cady**

The following criterion for selection applies:

- A person(s) who is a resident, or who is active in the Simsbury community, or who lived in Simsbury during the time period that is under consideration;
  - Person(s) who has demonstrated selfless and altruistic behavior which contributes significantly to the betterment of our Town.
  - That such deed or action performed inures primarily to the Town of Simsbury, although not necessarily exclusively; and that;
  - Any individual or group that has been nominated to the Hometown Hero Award Committee (henceforth "Committee") shall be duly considered with the following exceptions:
    - The hero shall not be a member of Town staff, nor a sitting elected official. Nor shall the hero have benefited economically from his/her endeavors on behalf of the Town.
    - There will be no quotas or automatic selections by the Committee.
- Recognizing the premise that an abundance of awards will dilute the significance of the award, the Committee is duly charged to use its discretion in the number to be awarded.

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## Board of Selectmen

The Board of Selectmen is the legislative body of the Town of Simsbury and oversees ten departments and approximately 146 employees.

The Board of Selectmen is also responsible for overseeing an operating budget of approximately \$16.5 million. The Board holds public, televised meetings on the second and fourth Mondays of each month

in the Main Meeting Room of the Town Hall and receives public comment at each meeting.

The First Selectman is Simsbury's chief elected official, chief administrative office and the personnel director and has overall responsibility for the management of all Town Departments excluding the Board of Education.

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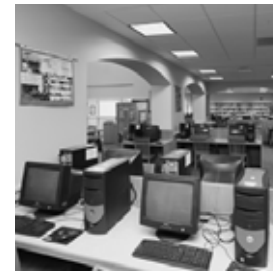
## Board of Finance

Boards of Finance in Connecticut perform a significant role as an elected citizen oversight board whose charge is to balance the municipal expenditure requests with the available revenue. The task of Simsbury's six member Board of Finance, as outlined in the Connecticut General Statutes and our Town Charter, is two fold: act as the budget making authority and be responsible for financial and taxation matters.

The Board of Finance works on an annual basis with the Board of Selectmen and Board of Education in order to put both operating and capital budgets before the voters. During that process, the Board is responsible for holding public hearings for the presentation of operating and capital budgets by the

First Selectman and the Chairman of the Board of Education. These meetings provide an open forum for public comment before further action, either at Town Meeting or Referendum.

The Board of Finance is also responsible for gathering all relevant financial data pertinent to local, state and national economic health, in order to establish budget guidelines and establish the mill rate on an annual basis. Finally, the Board works with the Finance Director to oversee the Town's accounting systems, provide for the annual budget audit, and assist the First Selectman's Office in preparing the Annual Town Report. The work of the Board of Finance provides essential checks and balances that ensure the long-term financial stability of the Town.



# Town Government

## Board of Education

The Board of Education is the governing and policy making body of the Simsbury School District. It derives its power and exists under the Constitution and General Statutes of the State of Connecticut and procedures of the State Board of Education, and the Charter of the Town of Simsbury.

The Board is responsible for establishing educational goals which will guide both the Board and the staff in working together toward the continuing improvement of the educational program. It is responsible for providing for the ongoing evaluation of the school program against the goals and objectives set forth by the Board and by the State Board of Education.

The Board consists of eight elected members who meet twice a month at the Board of Education offices or at one of the seven Simsbury schools.

The Board has adopted 5-year goals to provide direction and focus to the improvement work of the district. They address both student achievement and organizational quality. The Board has adopted the following goals to guide the work of the district over the next five years:

### Achievement Goals

1. All Simsbury students will demonstrate achievement of the district's performance standards in language arts, mathematics, science, social studies, and world languages.
2. All students will demonstrate an achievement in the fine and performing arts as measured by district performance standards.
3. All Simsbury students will be prepared to function effectively in a complex, multi-cultural society as evidenced by achievement of the district's performance standards in the areas of health, personal responsibility, citizenship, career awareness/life skills and technology.
4. As a result of their K-12 school experience, students will see school as a place where they are respected, supported, and appropriately challenged, and where they have the opportunity and encouragement to explore their interests and abilities through both curricular and co-curricular activities. Students will become independent, confident, and goal-directed decision makers who are resilient and able to adapt to the social, emotional, and educational challenges both within and outside of the school.

### Quality Goals

1. To create curriculum that will respond to the learning needs of all students and prepare them for life in the 21<sup>st</sup> century.
2. To ensure that teachers in the Simsbury Public Schools meet the district performance standards in both subject matter expertise and in teaching skill.

3. To ensure that the system as a whole as well as each school/program engages in continuous improvement and self-evaluation and holds itself accountable for increased levels of performance over time as measured by national and international standards of achievement.
4. To develop a comprehensive plan that describes the future needs of the district and associated costs including capital as well as operating needs.

In addition, the Board adopted 8 Strategic Objectives for the 2005-06 school year. The Board of Education's strategic objectives, which are aligned with the Board goals, resulted in short-term, systemic improvements for school year 2005-2006 as follows:

1. **Objective 1:** To develop a prototype "technology classroom" at each elementary school, the middle school, and the high school in order to promote high level learning opportunities for students across grades and subject areas.

Eight model classrooms were established K-12. These classrooms served as catalysts to help teachers apply new technology to teaching and learning. They also served as the basis for a K-12 plan to improve access to instructional technology.

2. **Objective 2:** To define the comprehensive high school and create a plan to implement the elements of the comprehensive high school over a two to three year period of time.

A Comprehensive High School Report was accepted by the Board of Education in May of 2006. The report, entitled Rigor, Relevance & Relationships, was distributed to parents and the community between May and November 2006. The Board of Finance and Board of Selectmen reviewed a copy at a joint meeting with the Board of Education on September 27, 2006.

3. **Objective 3:** To develop a comprehensive plan for feedback and communication with a variety of stakeholders.

A new district website has been developed and will be launched in December 2006. In addition a new school/community newsletter was initiated. The Communicator will be published in the fall and the spring each year. Comprehensive list serves were developed for each school community

*(continued on page 6)*



# Town Government/Departments & Services

## Board of Education (continued)

enabling more frequent and timely communication with each school community.

**4. Objective 4:** To develop a Continuous Improvement Planning cycle that includes all schools/programs and culminates in an annual district report.

The District's Continuous Improvement Cycle has been developed. It includes all schools, and programs and operates on a yearly cycle which begins in the spring and culminates with a final report to the Board of Education in the fall each year.

**5. Objective 5:** To develop systems and procedures to monitor each measurable indicator.

The District Continuous Improvement Plan contains indicators that measure the success of the school district over time. During the 2005-06 school year additional measures of student academic, social, and civic expectations and measure of system quality were added to the plan.

**6. Objective 6:** To revise Board of Education Policy, as needed, in order to support the achievement of the five-year goals.

The Board of Education has revised three sections of the Board of Education Policy Manual: Student Policies and Instruction Policies and the Board of Education Bylaws. The process of revising Board policies will continue into the 2006-07 school year.

**7. Objective 7:** To develop a written plan to address capital and operating costs associated with the five years goals.

Long term budget projections, including capital improvement and selected operating budget projections, have been developed and will guide the work of the board over the next five years. The Board of Education has established a Revenue Committee to examine possible means of generating additional revenue for the school system.

**8. Objective 8:** To develop a standards-based core curriculum that is available to all students.

A long range plan and process has been established for K-12 curriculum renewal. Training in the new, standards-based curriculum model is ongoing. Each fall the Board of Education receives an update on curriculum that has been developed over the last improvement cycle.

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## Administrative Services

The Director of Administrative Services recommends management policy to the First Selectman and to the Personnel Sub-Committee and administers and evaluates the staffing program for approximately 146 full time and up to 50 regular part time employees. The Worker's Compensation Program and Safety Committee, along with Unemployment Compensation, and OSHA activities are also managed by the Director.

In addition to participating in collective bargaining negotiations, the Director of Administrative Services prepares Town Contract proposals and strategies, costs union contract demands, assists in grievance and disciplinary hearings and in grievance and interest arbitration. The Director of Administrative Services also counsels employees and confers with department heads and supervisors providing advice and direction in relation to personnel policies, disciplinary action, employee problems and employee morale.

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## Animal Control Officer

The function of the Animal Control Unit is to provide responsive quality service to the community's calls, and to ensure the enforcement of laws and public health and safety as they relate to animal control. The unit responds to calls involving domestic animals and wildlife for the prevention and control of rabies, documents cases and maintains accurate reports and records. The unit strives to deliver excellent customer service and to forge a partnership with the community.

### Accomplishments of 2005 – 2006

- Being responsive and accessible to the community.
- Responded to calls for service in a timely manner, follow up on calls for service, keeping the client informed and up to date on the progress and outcome of a case.
- Increased the awareness of the Animal Control Unit, networking with our community using local media.

# Departments & Services

## Animal Control Officer (continued)

- Bi-weekly appearances at the Simsbury Public Television, providing advice on many topics such as, bear awareness, wildlife management, good canine citizenship and dog training tips. Informed the community on annual scheduled events such as the annual dog license survey, rabies clinics, and several other topics as it applies to animal control.
- Speaking appearances at the McLean home on topics such as bear awareness, the Iditarod race in Alaska.
- Participated in the Citizens' Police Academy and other Town events.
- Spoke at the Simsbury Library to children and adults on topics such as how to greet a dog and personal safety around animals.
- Fostering good relationships with outside agencies.
- Rescue and successful placement of stray homeless animals.
- One of six towns in the State of CT that participated and successfully completed the annual dog license survey.
- One of the few towns in CT where the Animal Control Officer is State Licensed by D.E.P. for nuisance wildlife control.

### Goals for 2006 – 2007

- Increase our services through the use of the Internet and Animal Control Unit website.
- Increase the Animal Control Unit's appearances in the Town of Simsbury's public and private school system.
- Increase the number and participation in scheduled events, such as Rabies Clinic.
- To continue to expand services and awareness of Animal Control Unit.

### INCIDENT STATISTICS 2005-2006

Animal Complaints	998	Dog Licenses Issued	2501
Animal Bites	11	Animal Related Arrest	11*
Impounded Animals	60*		

\*Impounded Animals category reflects the number of actual animals brought to our kennel facility and does not include animals that were released to the owner prior to being transported to the kennel.

\*Animal related arrest category reflects the issuance of Infractions and Misdemeanor Summonses.

## Assessor

The assessor's office is responsible for discovering, listing, and valuing property and administering exemption and tax relief programs as required by applicable state and federal law or local ordinance.

The assessor's office is continuing to improve and update land, building, and market data to prepare the grand list and to prepare for the next required revaluation of all real estate. In addition, the initial conversion was made to a new computer-assisted mass appraisal system which may be used for current maintenance as well as the next revaluation.

Under the current provisions of state law, the next revaluation must be completed for the list of October 1, 2007.

### The top ten taxpayers on the October 1, 2004 grand list were:

Name	Nature of Business	Net Taxable Valuation 10/1/2004
Simsbury Association Limited Partnership Hartford Life and Accident Ins Company	Real Estate Holdings	\$37,800,000
Executive Risk Indemnity Inc.	Insurance Company	\$21,703,440
Connecticut Light & Power	Insurance Company	\$18,388,060
Simsbury Commons South E&A LLC	Public Utility	\$15,074,160
Ensign Bickford Realty Corp	Shopping Mall	\$13,022,000
Dyno Nobel Inc	Real Estate Holdings	\$10,115,270
Simsbury Commons North E&A LLC	Manufacturing	\$8,171,280
Simsbury Hopmeadow Street Canal Place LLC	Shopping Mall	\$8,024,310
	Real Estate Holdings	\$6,234,830
	Rental Condominiums	\$5,445,469



# Departments & Services

## Building Department

The Building Department functions as the enforcement authority for the State Building Code and the town's Underground Tank Regulations to maintain public safety. In addition to these functions, the Department assigns street addresses and assists the public by providing guidance on how to provide relevant code information when applying for a building or mechanical permit. The code official who examines all applications for permits uses this information along with the proposed construction documents to determine the degree of code compliance before approving applications.

During the 2005-2006 fiscal year, the Building Department processed a total of 2,032 applications and issued as many permits, for additions, remodeling, and new construction for both principal and accessory buildings including single family homes, garages, swimming pools, and storage facilities. There were 117 permits issued for new, single family homes. The Department collected \$429,494 in fees for these permits. The Department continues to improve in its delivery of services and provides approximately 2500 inspections per year.

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## Computer Department

The Simsbury Computer department supports technologies throughout all municipal departments, including offices of Board of Education and Law Enforcement. The department oversees the daily operations and maintenance of these departments as well as, Simsbury's satellite locations; Senior Center (Eno Memorial Hall), Water Pollution Control Facility, Public Works Facilities, Simsbury Farms Recreational Complex, and Simsbury Public Library. With the continued growth in government usage of technologies and its' demand for providing and utilizing various information streams, the department is focused on researching innovative ways to develop existing and researching new technologies to provide informational benefits to supervised departments and the citizens of Simsbury.

### Accomplishments of 2005 – 2006

- The extension of VPN access to remainder of Town satellite locations; Public Works maintenance area, Culture, Parks and Recreation, and Water Pollution Control Authority using cost effective connectivity methods.
- With the continued participation in STEP (Supported Training and Employment Program) at Simsbury High School, the department provided a work experience for students with disabilities in technology. Students assisted in the completion of digitalizing the assessment data of 1974 for historical archiving and retrieval.
- Completed site planning and implementation of P2P Wireless at both Simsbury Farms Recreation and the Public Works facility that extends LAN and Internet services.
- Assisted in the successful migration of land indexing data and the upgrading of network hardware for the Town Clerk's office.

- Assisted the Building and Grounds Department in their implementation of a new HVAC application providing network and remote operation planning and implementation.
- Association with educational district in leveraging anti-virus support and services which provide network security at a cost effective level.
- Implementation of a E911 call-data capture program for the Computer Aided Dispatch module of the Law Enforcement Agency System.

### Goals for 2006 – 2007

- Research, plan and implement a web-based application for the Building Department that will provide property information, permits and inspections, planning and code enforcement, licensing and other building activities.
- The development of Internet and technology policies that will govern the Town of Simsbury's information systems and their usage.
- Continued evaluation of the Town's network infrastructure for enhancements to security and performance.
- Extension of telecommunications among municipal locations while providing secure and cost effective network segments to support and enhance municipal services.
- Review guidelines of the State of Connecticut's CJIS Security Compliance Assessment Plan for technology accreditation of Simsbury's law enforcement agency.





## Departments & Services

### Culture, Parks and Recreation

The Culture, Parks and Recreation Department is responsible for the administration of a comprehensive system of parks and recreational facilities for the Town of Simsbury. The Department also offers a wide range of programs throughout the year for all ages.

The Simsbury Culture, Parks and Recreation Commission is a nine member advisory board and provides direction to the Department and recommends policy to the Board of Selectmen. The Commission receives assistance from the Simsbury Farms Complex Committee, a sub-committee that advises on the operation and programming at the Simsbury Farms Recreation Complex.

#### Accomplishments of 2005 – 2006

- Initiated a marketing plan which resulted in increased use at the Simsbury Farms facility.

- Installed a new, upgraded irrigation pump house at the Simsbury Farms Golf Course.
- Continued drainage, sand bunker and cart path improvements to the Simsbury Farms Golf Course.
- Assisted the Commission with the annual Simsbury Celebrates! event, a community wide celebration of the holiday season.

#### Goals for 2006 – 2007

- Complete park improvements at Weatogue Park, Tariffville Park, Meadow Pond Park and Curtiss Park.
- Continue to expand program offerings and increase usage at the Simsbury Farms facility.

### Department of Engineering/Capital Projects

The Department provides design and management services for a full range of community projects; and, administrative and design support for Capital Projects. During the past year, we worked closely with the Board of Selectmen, Public Building Committee, Simsbury Public Schools and several Town agencies in order to advance several projects to the bidding and construction phase.

#### Capital Project Services

During the year, the Department's Capital Projects division provided support for the following 9 projects:

Project	Activity	Project Values (\$Millions)
Greenway Rt. 10 Crossing & Section SI-5	Bidding & Construction	0.85
High School Expansion/Renovation	Construction	43.17
Treatment Plant Expansion	Construction	26.84
Central School Modular Classrooms	Construction	0.50
Central School Roof	Bidding & Construction	0.32
High School Track & Field	Construction	2.09
High School Auditorium	Design	1.11
Fleet Service Storage Building	Construction	0.35
Library Addition/Renovation Study	Design	6.1
Total Value: \$81.33 Million		

The Simsbury High School Addition/Renovation project was well received at an Open House held in April, reflecting the effort among the project team members. At the newly completed Simsbury Meadows Performing Arts Center, the Talcott Mountain Music Festival performed its 2006 concert series. Later in the summer, the Beach Boys played to a near sell-out audience.

#### Project Professional Services

The Engineering Department staff of design professionals provided survey, engineering, and contract management and inspection services for 23 projects, valued at \$2.6 million.

A circle garden, made possible through a generous gift from the Simsbury Garden Club, was installed at the Performing Arts Center on Iron Horse Boulevard. The Performing Arts Center, along with Fiddler's Green and Hopmeadow Place, won awards as outstanding projects at The Connecticut Real Estate Exchanges 11th annual competition. In response to neighborhood requests, the Department worked closely with the Water Pollution Control Authority to install sanitary sewers on Elaine Drive, Seminary Road and part of Griffin Street. Much awaited construction began on the final link of the Greenway Path in Simsbury. With completion planned for late 2006, the path will run continuously from Farmington to East Granby.

*(continued on page 10)*



## Departments & Services

### Department of Engineering/Capital Projects (continued)

Flooding in mid October resulted from 12 inches of rainfall during a one week period. Town facilities suffered over \$300,000 in damages. We worked closely with various Town Departments to secure FEMA and NRCS grants totaling over \$100,000 for helping with repair costs.

These projects, which addressed residents' travel, environment and recreation needs, included the use of grants, donations, and inter-town Agreements. These efforts allowed Simsbury to realize important program savings and efficiencies.

#### Development Services

Development Services comprise plan review, periodic observation of work, performance bond administration and data base management for the land uses commissions. 20 projects, with site improvements valued at \$2.9 million, were managed during the year.

With continuing strong levels of site construction, several projects, such as the Hopmeadow Place, Avery Way, and the Powder Forest housing, saw completion of, or continuing, construction in the past year.

#### Special Services

Special Services encompass support activities for various Town departments. Major initiatives included the following:

Grant Applications, with a value in excess of \$28.4 million, were administered for design & improvements on the Greenway in Simsbury, East Granby and Suffield, Greenway Crossings at Routes 10, Wastewater Treatment Plant, Simsbury Library expansion/addition, the pavement management program (LOCIP), Federal Emergency Management Agency (FEMA) and the National Conservation Resource Center (NRCS).

Open Space Studies were prepared for a number of potential locations. Of special note is the on-going cooperative effort with the Trust for Public Land to preserve forestlands at the Ethel Walker School.

Graphic Design, Studies, and Mapping were provided to numerous Town departments to assist in their presentations, data management, and services to the community. Graphic designs were provided for Police community events, Simsbury Celebrates, and Economic Development Commission displays. Maps were updated for the Assessor, Public Work's utilities and School District boundaries. Data bases and map files were maintained for subdivision and site developments, surety bonding, excavation permits, and state aid road maps and mileage records.

During the past year, it was especially rewarding to participate in the construction management for the Simsbury High School, Waste Water Treatment Facility, and Fleet Storage Facility. These projects provide a diverse range of improved services to the community. As in past years, we assisted in the annual planning for the Talcott Mountain Music Festival, Simsbury Celebrates, and St. Mary's Carnival.

Department staff actively participated on the Board of Directors of the Farmington Valley Health District, the Call Before You Dig system, the Capitol Region Council of Governments' Transportation Committee, and the Connecticut Department of Environmental Protection's Stormwater Management Program.

During the coming year, the Engineering Department will work to strengthen our strong partnership among elected officials, Commissions and staff in order to meet the project management challenges as the Town begins the renovation and addition to the Library, completes the Farmington Valley Greenway, and secures design services for the Tariffville School project.

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## Department of Finance

The Finance Department has three distinct divisions – Assessor's Office, Computers and Tax Collector.

In addition to the administration/accounting/payroll functions, the Finance Department, in cooperation with the Board of Finance, has responsibility for

all aspects of the Town's financial affairs. This includes risk management; purchasing preparation and monitoring of the annual operating and capital budgets; establishment and monitoring of internal control procedures; investment of Town funds; and coordination of debt financing.

# Departments & Services

## Simsbury Public Library

The Library celebrated two major milestones this fiscal year: its 20th birthday at the 725 Hopmeadow location, and the passage of a referendum authorizing funds for major renovations and additions. The Library, which serves more than 800 residents daily, functions as the community's living room, discussion forum, learning center, free book store, information desk and technology lab. The mission of the Library is to help residents of all ages make smoother transitions in our ever-changing world.

### Building Expansion and Renovation Project

- Town signs contract with architect Dale Cutler for construction plans.
- Decision made to move out of the building during construction for safety reasons. Search begins for temporary location.
- Town Boards and Commissions approve Library plans, set referendum for May 16.
- Simsbury Citizens for Library Renewal, a referendum committee, forms to advocate for a "YES" vote on Library expansion.
- By a 2-1 margin, residents approve Library referendum authorizing \$6.1 million for renovations and expansion. Simsbury Citizens for Library Renewal disbands.
- James Russo appointed Construction Manager.

### Fundraising

- Juliana Hall, internationally recognized composer and local resident holds benefit concert; \$1,120 raised for Building Fund.
- Congresswoman Nancy Johnson announces \$100,000 HUD grant for the library.
- Community fundraising efforts begin under the leadership of the Friends of the Library, Gerry Hansen is appointed Campaign Chair. The goal is to raise \$500,000.

### New Technology and Services

- Software introduced for readers to keep and share their reading lists on-line.
- World-On-A-Book-Truck, featuring books in Korean, Japanese, Russian and Spanish, the most commonly spoken foreign languages in Simsbury, make their debut. A Foreign Film Festival augments the books.
- 14 public computers are upgraded and Microsoft Office is installed on all PCs.
- Downloadable audio books for children, teens and adults introduced.
- Library blog introduced under the "What's New" section of the library website: [www.simsburylibrary.info](http://www.simsburylibrary.info).

- Connecticut Educational Network installs a router and DSL line for fast, free internet.

### Programs

- Snowboarding demo on the Library lawn during Simsbury Celebrates draws thousands of cheering fans and showcases Library's versatility.
- The Harry Potter Breakfast on the occasion of the release of Harry Potter and the Half Blood Prince draws 75 Potter fans who feast on a Hogwarts style breakfast. All 11 copies of the book are borrowed within minutes of the Library's opening.
- Backyard Theatre, the Library's own home-grown theater troupe, present the Wizard of Oz at standing-room only performances.
- International cooking and crafts for first through third graders augment kids' foreign language classes.
- Women of Mystery, a video/lecture series with author Joanne Dobson gives birth to a permanent Mystery Book Discussion Club.
- Library names Rennie McQuilken Poet Laureate of Simsbury. Rennie reads his poems, many of them about local scenes and people, to a packed audience.
- More than 200 mothers, fathers, babies and older children attend the first Lady Bug Ball, a family dance event and learn the Macarena, electric slide, limbo and other party dances.

### Business Resource Center

- BRC launches its first newsletter to over 800 people on its email list.
- BRC premieres First Fridays for Women, a new monthly morning program geared to women who are changing careers or exploring business ownership.
- Dun & Bradstreet's Million Dollar Database is added to the BRC's on-line resources.

### Teens

- Teens check out 19,125 items, an increase of 16% over last year, the largest increase in any age category.
- October Teen Week features three teen bands draws 125 people.
- 197 teens enroll in the summer reading program and compete for prizes provided by local business.

### Children

- January Read-Away: 1,281 participants turn off their TV and read!
- Rotary Club of Simsbury and Granby sponsor the Sam Pasco Band – an introduction of music for children.

# Departments & Services

## Simsbury Public Library (continued)

- Nursery school-daycare expo is attended by 50 parents who meet with representatives of the local facilities.
- Book Voyagers, a book discussion series for children ages 6-10, is funded by CT Humanities Council and the Friends.
- Tumble Book Library Collection, a collection of on-line animated, talking picture books and Tumble Puzzles, is introduced thanks to a Literacy Grant from Wal-Mart. Children can follow the story by listening, reading and seeing. Tumble Books are available in four languages and can be accessed from home or the Library's computers.

### Library/School Cooperation

- Collaboration with Simsbury High School increases via library-sponsored business classes, career center programs and the Job Shadow Program.
- Children's Room Branch Library at Tariffville is run cooperatively with the Board of Education and Culture, Parks and Recreation Department. Attendance tops 1,000, a 20% increase over last season.
- Network with PTOs and school system to cooperatively present a three-part parenting series with Jane Richards-Jones of Parenting, Inc.
- 11 home-schooled families tour the Library; staff visit all five public elementary schools and the Master's School for presentations to principals, media specialists and language arts staff about the summer reading program.

### Recognition and Awards

- Library receives Governor's Award of Merit for Outstanding Public Library/School Summer Reading Partnership. The award recognizes the exceptional cooperation between Simsbury Library and schools which resulted in the participation of 2,738 children who read 44,245 books during the summer of 2005.
- Simsbury Public Library is invited to present it's dynamic business outreach model at the Public Library Association's National Conference in Boston in March 2006.

- Friends of the Simsbury Library are awarded the Outstanding Friends award by the Friends of CT Libraries. Simsbury Friends also win the "Focused Project Award" for their year-long celebration of the Library's 20th birthday.
- Max Skalesky and Jake Glenn take State prizes at the Invention Convention. Simsbury Public Library is the only Library in the state to send students to the convention. The project is funded by the Ensign Bickford Foundation.

### Goals for 2006 – 2007

- Move and store furniture and collection.
- Run a high performing public library out of temporary quarters.
- Engage volunteers in the move and long-term storage of materials.
- Keep public informed about the expansion, schedules and services during renovation.
- Explore new services including self check and podcasting.
- Assist in fundraising efforts as needed.
- Implement new website for the Library to facilitate interactive services.
- Begin sending overdue and hold notices via email.
- Consolidate adult and teen programming and library PR into one part-time position.
- Run short, technology-based, business programs that teach one tip or skill.

### Use Indicators 2005-2006

<b>Circulation:</b>	436,048; twice state average per capita
<b>Attendance:</b>	262,136; 800 daily
<b>Reference:</b>	57,170 requests for information, despite Google!
<b>Events:</b>	760 events; 30,041 attendees
<b>Collection:</b>	163,101 print, audio and video
<b>Volunteers:</b>	200 volunteers, 10,920 hours

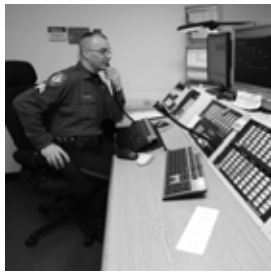
## Planning and Land Use Department

The Department of Community Planning and Development provides assistance to the Planning Commission, Zoning Commission, Conservation Commission, Economic Development Commission, Zoning Board of Appeals, Design Review Board and the Historic District Commission. In this role the Department staff reviews development applications and advises these boards and commissions as they review them. Staff also provides guidance on land

use policy matters, including Plans and Regulations. The Plan of Conservation and Development is nearing completion and should be ready for adoption in early 2007. The Zoning Commission will begin a significant revision of the Zoning Regulations very soon and should complete those revisions in 2007 as well.

*(continued on next page)*





## Departments & Services

### Planning and Land Use Department (continued)

During the 2005-2006 fiscal year the staff assisted with data gathering for a variety of aspects and sections of the Plan of Conservation and Development (POCD). Although the POCD was delayed for a time, it is scheduled for completion in early 2007. In addition, some preliminary work was also initiated on the comprehensive Zoning Regulation revision during 2005-2006. Both of these projects are currently scheduled to be completed in 2007.

The Department staff also provides advice to other departments as well as to land use applicants and the general public. The review and administrative processing of all land use applications by the staff provides coordination necessary for the efficient processing of all land use applications.

The Department staff looks forward to further improving the necessary coordination and communication between Commissions and Departments in order to optimize the land use application process.

### Police Department

The Simsbury Police Department continues to service the law enforcement needs of the community with 35 sworn officers and 14 support staff. It is the mission and goal of the department to reach out to all segments of the population from our youngest Webelos and Daisy Scouts with regular tours of the department by uniformed officers which include visits with the Chief and Captains to our Senior Picnic hosted by the members of the department. Both sworn and civilian department personnel participate in a variety of programs, each bringing their own area of expertise and personal enthusiasm. We are proud of our Explorer Program, the Junior Police Academy and the Citizen's Police Academy. We are especially gratified by the participation and positive response to these programs.

We are committed to ensuring that all of our residents can enjoy a safe living and working environment. We continue to address the law enforcement concerns of our community including a very proactive traffic enforcement program. Our sworn personnel received almost 3,166 hours of critical training during the year and continue to strive for excellence in the performance of their duties.

In 2005 the department moved from its temporary quarters in Town Hall to the newly renovated police department which includes a state-of-the-art Communication Center, cell area and office space.

The men and women of the Simsbury Police Department are highly educated, trained and dedicated to serving our community and to fostering an atmosphere of confidence and trust.

#### Accomplishments of 2005 – 2006

- All Public Safety Telecommunicators trained in Emergency Medical Dispatch protocol.

- Enhanced 911 system includes mapping of caller's location
  - Awarded State and Federal Grants:
    - \$1,531 Bulletproof Vest Program (new officers)
    - \$10,850 Zylon Bulletproof Vest Replacement Grant
    - \$4,000 Local Law Enforcement Block Grant
  - Career Development Initiatives
  - Crime tips and information that continually update Police Department website
  - Youth Driver Education Program/SIDNE – Simulated Drunk Driving Experience vehicle
  - State-of-the-art computer enhancements provide improved network security
  - Continual upgrading of all in-house computers with assistance of the Town of Simsbury Technology Department
  - Animal Control Officer regular on SCTV education segment
  - Bear Sighting Tips – SCTV
  - Held 5th Annual Junior Police Academy
  - Held 6th Annual Simsbury Citizens' Police Academy
  - Women's self defense tactics program (RAD – Rape Aggression Defense)
  - Continual updating of the Department General Orders and Operational Procedures, establishing uniform code of conduct.
  - "Stuff-A-Cruiser" – Toy collection for Salvation Army
  - Continued to support established Simsbury Police Explorer Program
  - Presented "Officer Phil" Safety Program in both public and private schools
  - Continued increased effort in bike patrols
  - In an effort to address residents' concerns - increased selective enforcement focusing on traffic issues, traffic studies, and traffic calming solutions
  - Participated in State of Connecticut seat belt educational/enforcement waves
  - Participated in American Cancer Society Relay for Life
  - Participated in MS Walk for the Cure
  - Sponsored the 8th Annual "Skate and Share" to benefit the Simsbury Food Closet
- (continued on page 14)*

# Departments & Services

## Police Department (continued)

- Sponsored Senior Picnic with more than 200 seniors in attendance
- Played active role in 2003, 2004 and 2005 Food Share Program (Turkey Trot)
- Bicycle Safety Program in schools
- Halloween Safety presentation
- Participated in "Tip-a-Cop" for Special Olympics
- Participated in Special Olympics "Torch Run"
- Police Department expansion and modernization of facility completed
- Participated in Chubb Insurance Group Wellness Clinic
- Assist and organize 7th Annual David Vidal Road Race for St. Jude's along with year-long can collection throughout Simsbury
- Certified child car seat inspections (3 Certified Technicians)
- Conducted 5th Annual Top Dog Contest in cooperation with Town Clerk's office
- TIPS – Training for alcohol servers (2 Certified Instructors)

- Senior Citizens/Community Groups informational talks and presentations
- Advocacy for elderly program

### Goals for 2006 – 2007

- Expansion of Community Oriented Policing/Problem Solving
- Completion of Connecticut Accreditation Tier III
- To address traffic concerns through a sustained departmental effort
- Full implementation of new Records Management System department wide, computer data/evidence retention system upgrade
- CAPTAIN/NEXGEN Mobile Data interface to allow report writing in mobile environment
- COLLECT System Police Computer System upgrade
- Upgrade Town Emergency Operations Center with equipment funded by Homeland Security
- Purchase and implement Reverse 911 System

### Simsbury Police Department Incident Statistics

	'01-'02	'02-'03	'03-'04	'04-'05	'05-'06
Part I Crimes	232	245	230	240	234
Motor Vehicle Accidents	744	766	774	853	744
Medical Calls	927	925	940	1,044	1,088
Motor Vehicle Enforcement	4,015	3,566	2,975	4,168	3,635
Alarm Responses	905	971	932	873	862
<b>Total Incidents</b>	<b>23,928</b>	<b>23,921</b>	<b>22,653</b>	<b>24,451</b>	<b>23,518</b>

## Probate Court

The Simsbury Probate Court is staffed by Paul J. Knierim, Judge of Probate, Julie Lavissiere, Clerk, and Jane Berry, Assistant Clerk. Our mission is to assist the individuals and families who require the services of the court in an efficient and compassionate manner. We recognize that families become involved in the probate courts during times that are emotionally difficult, and we strive to ease the process as much as possible.

### Jurisdiction of the Court

Connecticut's probate courts are charged with responsibility for several different types of legal matters. In general, the court is involved in circumstances in which an individual is unable to manage his or her own affairs. The court appoints and supervises fiduciaries to take responsibility

for the affairs of such individuals, or, in the case of a deceased individual, to settle his or her estate.

Most people associate the probate court with decedents' estates, and this area represents approximately 35% of our overall workload. The court also has jurisdiction over certain types of trusts, which cases make up another 15% of the court's workload.

The probate court also has jurisdiction over several different types of legal matters involving children. These cases include the appointment of guardians for parents who may be unable to care for their children, or for minors receiving property, termination of parental rights in abuse and neglect



## Departments & Services

### Probate Court (continued)

situations, and adoptions. Children's matters represent only 30% of our workload by number of cases, but are some of the most sensitive and time-consuming responsibilities of the court.

Conservatorship and guardianship for individuals with mental challenges both involve the appointment and supervision of fiduciaries for adults who are unable to manage their finances or care for themselves. These cases represent 20% of our overall workload.

#### Information about Probate

Involvement with the probate court, like any element of the legal system, can be intimidating, and we strive to make the process as understandable as possible. Although we cannot provide legal advice, we welcome the opportunity to answer questions. We also have informational pamphlets on hand at the court that are an excellent source of information on a variety of probate topics. Please feel free to call or stop by the court at Town Hall if you would like any of these pamphlets. In addition, Paul Knierim, in his capacity as Judge of Probate, is available to speak to community groups about probate matters.

#### Passports

Although not mandated by statute, the Simsbury Probate Court has elected, as a courtesy to the public, to serve as a local passport acceptance agency. We suggest that you submit your application at least six weeks prior to your travel departure date. We also ask that you call ahead to schedule an appointment so that we can set aside time to assist you with your passport application. You may reach the Court at (860) 658-3277.

#### New Developments

##### *Estate Tax*

Connecticut recently enacted substantial changes to its inheritance tax system. The succession tax, which was originally scheduled to phase out over the course of several years, has been repealed for decedents dying on or after January 1, 2005. A new form of estate tax has been substituted in its place. The new tax does not apply to taxable estates of two million dollars or less, but an estate tax return is required for all estates regardless of size.

##### *Living Will and Appointment of Health Care Representative*

The General Assembly recently passed legislation that allows an individual to appoint another person as a health care representative. The health care representative is authorized to make medical decisions on the individual's behalf in the event that the individual becomes unable to care for himself or herself. The appointment of a health care representative can be done as part of a living will. The health care representative replaces the previously used designations of attorney-in-fact for health care decisions and health care agent. You may want to consult your attorney to determine whether documents that you signed before this legislation was enacted require updating.

##### *Probate Court Website*

The Probate Court Administration has established a website to provide on-line information about the courts. Many of the forms used by the probate courts are now available through the website. Visit us at [www.jud.state.ct.us](http://www.jud.state.ct.us) and click on "probate".

## Department of Public Works

The Public Works Department is comprised of four divisions: Administrative, Highway, Building and Grounds Maintenance, and Water Pollution Control. The Department has a combined staff of 39 and is funded by \$4.5M in combined operating budgets. The Administrative Division has responsibility for budget preparation and administration, operational planning, contracting, purchasing, and personnel.

#### Highway Department

The Highway Division maintains 162 miles of Town accepted roadways including 3,850 catch basins, the storm drainage system, and trees

within the right of way. The Highway Division also performs fleet maintenance for all vehicles utilized by the Public Works Division as well as the Engineering, Building, Police and Park Departments. Some fleet maintenance has also been performed for the Board of Education in an attempt to help control costs for that department.

As part of the Town Storm Water Management Program, 30% of the catch basins and 10 sediment chambers were cleaned, along with the sweeping of all streets.

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## Departments & Services

### Department of Public Works (continued)

The Division handled a heavy snow season, with 89" of snow. An unusually intense rainstorm in October resulted in numerous washouts that were repaired. A FEMA grant application was submitted, and approved for cost recovery.

#### Landfill

The Simsbury Landfill at 66 Wolcott Road was closed in 1998, and an application has been submitted to the Department of Environmental Protection for continued operation as a bulky waste and recycling materials Transfer Station. The Town conducts annual monitoring of ground water and storm water at this site. The site is also used as a composting area.

#### Building Maintenance

Building Maintenance is responsible for 6 Town Buildings, 7 rental properties, a service facility, 1 well water distribution system, and the Old Tariffville

Cemetery. In addition, this division provides setup and cleaning services for all activities related to the community use of buildings. Building Maintenance staff also assisted with operations of the Simsbury Meadows Performing Arts Center.

New energy efficient HVAC digital control systems began operations at Eno Memorial Hall and the Town Offices Building.

As with the Highway Division, Building Maintenance was involved in responding to the October flood and winter snow storms. All building services were maintained during these storms, including assistance in opening the Emergency Operations Center for the October storm.

### Registrars of Voters

The Registrars of Voters are jointly responsible for the administration of the State Election Laws. They supervise voter registration, maintain enrollment lists and staff the polls at all local, state and federal elections, as well as supervising balloting in health care facilities. They are responsible for the check-off lists at the Annual Town Meeting in May and staffing the Budget Referendum.

An annual canvass is conducted to ascertain residency, and a special registration is held each year at the Simsbury High School to register students who will be 18 years of age by Election Day.

In August of 2003 our office entered the State Computer Registration System, which gives us contact with the Secretary of the State's Office and the 169 Towns to keep our records up to date to prevent duplication of voters.

The State Governor's Election was held in November 2006, a Municipal Election in November 2005, a Democratic Presidential Primary in

March 2006, and we will prepare a Presidential Election to be held in November 2008, when we will transfer from the lever machines to using the Scanner machines, regulated by the new HAVA (federal) act. We prepare for the Election Budget and staff the Budget Referendums held in May of 2005 and 2006, which are mandated by the Town Charter. A Special Town Meeting was held on October 17, 2006 at the High School for the purpose of appropriation of money for the Ethel Walker School (Save the Woods) project, which we staffed and arranged for set-up.

#### As of November 30, 2006 registration statistics are as follows:

<b>Republican:</b>	5,791
<b>Democrat:</b>	4,430
<b>Unaffiliated:</b>	6,334
<b>Minor Parties:</b>	30
<b>TOTAL:</b>	<b>16,585</b>

### Social Services Department

The Simsbury Social Services Department provides assistance to individuals, families, and elderly residents in a professional and confidential manner.

The Department offers many services to Simsbury residents, including: Financial Assistance, Medical Assistance, the Cheese Program, the Food

Closet, the Holiday Program, Emergency Shelter, Counseling, Eviction Assistance, Bread Day, Medical Transportation, Fuel Assistance, Renter's Rebate, Family Therapy, Notary Services, Information, and Referrals, Trigger Locks, Emergency Beacon Lights, and the Emergency Cell Phones.





## Departments & Services

### Social Services Department (continued)

The Department also provides vital outreach services to the Simsbury senior population through the Friendly Visitor Program, the Senior Center, and the Dial-A-Ride Program.

The Department's efforts continue to be supported through donations of time, money and gifts from various civic organizations, businesses, churches, schools and individuals. We would like to take this opportunity to thank them for their continued support and generosity.

#### Senior Center

As the hub of activities and services for mature adults, the Simsbury Senior Center is a viable symbol of the community's dedication to our older residents. The Center acts as a focal point for information and services, which provides educational programming, health screening, fitness activities, counseling, social interaction as well as volunteer and employment opportunities. The Center strives to offer each individual rich and varied opportunities to continue growth and development. At the Center, a senior is defined as anyone who is nearing retirement (persons 50 years of age or older) and wishes to participate in the programs available. Families, spouses, caregivers, and the "sandwich generation" are encouraged to utilize the Center as a supportive resource.

The Center's programs emphasize all ages interacting together through various intergenerational and regional activities. People can benefit from the use of the Fitness Center programs, the computer workstation and the one-on-one computer instructional programs, the Senior Library and Book Exchange, Arts and Crafts room as well as through the many other enriching options. Program highlights include: Travel, special events, concerts, and luncheons, as well as classes such as Aerobics, Book Club, informational Coffee Forums, Red Hat Society Chapter, Bird Watching, Life History Writing, Personal Training, Tai Chi, Intonations Choir, Yoga, Painting, Piano, and the Women's Lecture Series. The Simsbury Senior Center is an active place to retire!

#### Accomplishments of 2005-2006

The staff conducted a survey for all program users of the Senior Center. Over all, the results were very positive. 98% of the respondents are happy with the programs and instructors. In addition, we found that many joined the Senior Center programs for fun and to make new friends. The largest program draw are the fitness programs and special events. Of those who responded, we learned that about 20% are between the ages of 66-70; 50% are between 70-75; and the remaining group are older than 75.

The Senior Center Program Committee's Fall Tag Sale and Election Day Bake Sale broke the record from last year – clearing over \$1,000 to help support programming and special events.

A sub-committee of the Program Committee was formed to address fundraising for renovating the Blue Room and other public areas in Eno Memorial Hall. The Committee chose to produce a 2007 calendar in honor of the Center's 20th anniversary. Work was to begin immediately so that the calendar would be available in October, 2006.

#### Dial-A-Ride Program

The Social Services Department has operated the Dial-A-Ride Program for Simsbury's elderly and disabled residents since 1980. During the 2005-2006 Fiscal Year just about 8,000 passengers requested approximately 6,657 trips, and traveled 42,041 miles. Two buses run daily, Monday through Friday providing door-to-door transportation within Simsbury for such things as shopping, hairdresser appointments, the Senior Center, the Library and local functions. Further, the buses provide rides to doctor's appointments in Simsbury and Avon, shopping trips to the Simsbury Commons, and stores along Route 44. On the first Monday of each month transportation is provided to Buckland Hills Mall; on the second Monday to Enfield Square Mall; and on the third Monday to The Shoppes at Farmington Valley. In addition, the Program provides service for Simsbury residents to the McLean Adult Daycare Program, physical therapy, and transports several disabled residents to and from their place of employment.

Reservations can be made by calling 693-6876 between 8:00 A.M. and 12:00 Noon at least 24 hours in advance.

#### Friendly Visitor Program

The Friendly Visitor Program serves as Simsbury's outreach program for homebound elderly and disabled individuals. In operation since 1981, the Program places volunteers who make weekly visits bringing socialization, comfort and friendship to the homebound. The Program lets our homebound know Simsbury cares. Successful new matches have been made throughout the year which ended with 30 matches in place, and 1054 volunteer visits made. During National Volunteer Week, volunteer efforts were recognized and appreciation was expressed to each volunteer for their many hours of caring. The Friendly Visitor Program welcomes both new volunteers and requests for visits.

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## Departments & Services

### Social Services Department (continued)

In addition, Elderly Outreach Services provides guidance to residents, their families and caregivers through the myriad of services and resources available in the community as well as from the State of Connecticut. Information is disseminated on topics ranging from resources for Alzheimer's patients, options for home care services, Adult Day Care, alternate housing options,

and emergency response systems for elderly living alone. The year has seen steady usage of outreach services both via telephone calls, office visits and at-home visits. This component will continue to play an important role for residents as healthcare delivery increasingly focuses on home-based care.

### Tax Collector

Taxes, a compulsory governmental charge for the purpose of defraying the cost of services provided for common benefit, is the major source of revenue for Town Government.

As such, The Tax Collector is responsible for collection of both current and delinquent taxes (real estate and motor vehicle, sewer use and assessment).

We are also responsible for the collections and balancing of all Fire District taxes.

Concern and understanding continue to be the departments driving force. We also strive for quality of personal contact with the taxpayer. If at any time there is a problem or concern please feel free to contact us at (860) 658-3238.

These duties, when performed in an efficient manner, should reflect the financial well being of the Town which is the backbone of any municipality in regard to the fiscal debt and bonding capacity.

#### 2005 Grand List Mill Rate

Town	35.90
Fire District	1.15
<b>Total</b>	<b>37.05</b>

#### Statistics for 2005 Grand List # Of Accounts to be collected

Real Estate	8,726
Personal Property	1,033
Motor Vehicle	20,927

**Total Amount to be collected**  
**\$73,800,889.11**

### Town Clerk

Assistant Town Clerks Anita R. Schwager and Kendra A. Dahlquist and I provide assistance to the public on an individual basis throughout each business day. In addition, our office is responsible for receiving and maintaining extensive records concerning real estate transactions; births, deaths, marriages and civil unions; elections, primaries and referenda; commission and board meetings; hunting and fishing licenses; dog licenses; liquor licenses; notaries public; justices of the peace; trade name certificates; and other historical documents that date back to the seventeenth century. State statutes, the Town Charter and local ordinances govern the implementation of duties for our office.

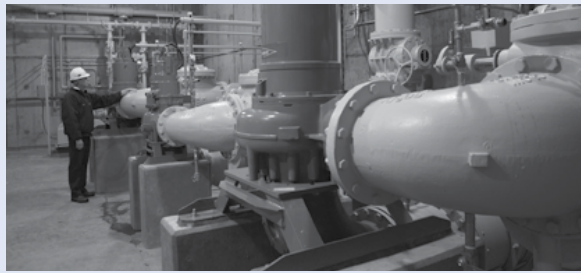
At the November 8, 2005, Municipal Election, out of 16,434 voters registered in Simsbury, 6,539 cast their ballots for local offices (First Selectman, Board of Selectmen, Town Moderator, Board of Assessment Appeals, Board of Education, Board of Finance, Planning Commission and Alternates, Zoning

Commission and Alternates, Zoning Board of Appeals and Alternates, and Library Board of Directors).

At the January 11, 2006, Special Town Meeting with 102 voters in attendance, a first amendment to the ground lease between the Town and the International Skating Center of Connecticut was discussed and approved.

At the Annual Town Meeting held on May 2, the Town's operating budgets for the fiscal year ending June 30, 2007, were presented to the 102 voters in attendance. At the Special Town Meeting that followed, voters discussed and approved resolutions to fund sanitary sewers for \$240,000; park improvements for \$450,000; computer network equipment for \$450,000; and security system upgrades for \$420,000. Voters discussed two capital projects that were adjourned to referendum. One proposal considered a

*(continued on next page)*



## Departments & Services

### Town Clerk (continued)

project to expand and improve the public library for \$6,100,000, and a second proposal considered a project to expand and improve the Tariffville Grammar School for \$6,200,000.

At the referendum held on May 16, voters approved appropriations totaling \$82,676,426 for the purposes of paying the expenses of the 2006-2007 fiscal year operating budgets. The proposals to expand and improve the Library and the Tariffville Grammar School were approved. Of the 16,222 voters on the list of Electors, 3,119 voted at the referendum.

In cooperation with Peter Ingvertsen, Chief of the Simsbury Police Department, and Animal Control Officer Mark Rudewicz, we conducted our fifth annual Top Dog Contest during May. The four happy winners received dog treats, and their owners received a dog license at no charge.

With assistance from the Information Technology Department, the Town Clerk's web page was expanded to include fees, Frequently Asked Questions, and links to other web sites at local, state and federal levels. Brett Marchand has been particularly instrumental in designing programs that have allowed

us to move from typewriters to computers, e.g. absentee ballots, marriage and civil union licenses, vital records, and dog licenses.

The land record indexing program was upgraded and has become part of the Town's database. We moved to a windows-based program that adds scanned images of land record documents to the grantor/grantee index.

#### Statistics for Fiscal Year 2005-2006

<b>Total Revenues*</b>	<b>\$892,793</b>
Birth Certificates	194
Death Certificates	182
Marriage/Civil Union Licenses	179
Military Discharges	37
Trade Names	101
Dog Licenses	2,483
Land Record Pages	31,588

\*The Town of Simsbury forwarded a portion of these revenues to various state agencies in accordance with the General Statutes of Connecticut.

### Water Pollution Control

Simsbury Water Pollution Control is responsible for the operation and maintenance of over 70 miles of collection system, five pumping stations and the treatment facility. Wastewater from Granby and portions of Avon are also received for treatment. The department is staffed by a superintendent, four operators, two maintainers, a lab technician/clerk, an equipment operator, and engineering technician.

Construction of the upgraded treatment facility started in October 2004 by C.H. Nickerson & Co., Torrington, CT. Start-up of the new nitrogen removal processes is for August, 2006. Initially one process train, of two, will be operated to improve treatment and conserve electricity. The scheduled completion date is January 2007. The upgrade provides an additional 1 million gallons per day (MGD) of treatment capacity and nitrogen removal. The existing 33 year old facility had not received significant improvements since the original construction. Another factor supporting the construction is the requirement for all wastewater treatment facilities to remove nitrogen from their discharge or purchase nitrogen credits for those facilities that do. Simsbury's 2014 limit is 107 lb/d of total nitrogen. Currently Simsbury purchases nitrogen credits to cover the excess nitrogen that is discharged.

Once the new facility is on-line Simsbury will be selling credits to other facilities.

A significant effort was made to maintain sewer easements. Over the years many easements have become overgrown with trees and brush. The easements need to be kept open to allow access for inspection and maintenance.

The sewer connecting Church Street Ext. to the Tunxis pump station was lined. This is a very old line that had significant amounts of infiltration and inflow because of its proximity to a seasonal stream. Several spot repairs were also made to the old clay tile sewer in Elm Street.

#### Accomplishments of 2005-2006

- Sewer easement maintenance continued.
- Continuation of upgrade construction by C.H. Nickerson.
- Sewer maintenance in Tariffville and the line connecting to Granby.

*(continued on page 20)*



# Departments & Services/Boards & Commissions

## Water Pollution Control (continued)

### Goals for 2006 – 2007

- Install an emergency pump by-pass on the Tunxis pump station.
- Replace the undependable emergency genset at the Wolcott pump station.
- Continue documenting the condition of manholes and sewers. Develop budget to fund needed repairs.
- Completion of construction and incorporation of the new operations and maintenance practices.

Tours of the Water Pollution Control Facility can be scheduled for the late Spring of 2007. Information on connections, permits, or sewer line locations can be obtained by visiting the facility or calling (860) 658-1380.

## Aging and Disability Commission

The Aging and Disability Commission is an advisory group whose purpose is to study the needs and evaluate services and events designed to enhance the quality of life for Simsbury's older adults and individuals who are disabled. Its focus is to be advocates for the elderly and disabled by promoting sources that provide appropriate information, assistance and support services.

To that end, the Aging and Disability Commission was involved with numerous activities and events during this fiscal year. They include:

- Souper Tuesday – A special luncheon held four times a year at the Senior Center. The cost of the luncheons is offset by generous contributions from local civic organizations and is free to seniors.
- Co-hosted a Fashion Show in concert with the Second Hand Shop. The Fashion Show was conducted during a Souper Tuesday luncheon in October.
- Conducted a Picnic in the Park event, which was a community event for persons with disabilities, their friends and families. This year's event took place at the Apple Barn with 50 individuals attending.
- Provided consultation and support to the Director of the Simsbury Senior Center.
- The Commission conducted a special meeting in May at Eno Memorial Hall. The meeting was a public hearing to garner information from the community regarding a senior tax relief proposal.
- The Commission conducted two forums, one in the fall and one in the spring. The purpose of the forums was to provide an opportunity for seniors to express their views regarding programs and services in the Town of Simsbury.
- The Commission, in concert with the Town's Social Services Department, Police Department and Fire Department, secured and distributed emergency light beacons to senior and persons with disabilities.

- The Commission held a meeting with the Chief of Police and Fire Chief to discuss emergency preparedness for seniors and persons with disabilities.
- A new brochure was developed, which discussed the purpose of the commission and the programs and services it offers to seniors and persons with disabilities.
- The Chairman of the Commission made a presentation to the Charter Revision Commission with regard to having persons with disabilities be represented on the Aging and Disability Commission.

The Aging and Disability Commission would like to thank the following community organizations for their financial support of the Commission's programs during FY 2005-06.

- Simsbury Lion's Club
- First Church of Christ Committee of Deacons
- Simsbury Women's Club
- Civitan Club

The Aging and Disability Commission has as its goals for FY 2006-07 the following:

- To work with local and state elected officials to advocate for legislation related to seniors and individuals with disabilities.
- To conduct "open forums" for seniors and individuals with disabilities to have an opportunity to express their ideas and concerns.
- To provide meaningful programs that benefit seniors and/or individuals with disabilities.
- To work with the Town of Simsbury to ensure the Town's Web Site is accessible to persons with disabilities.
- To continue advocating for affordable housing and tax relief for seniors and persons with disabilities.
- To work cooperatively with the Police Department, Fire Department and Social Services Department with regard to emergency preparedness for seniors and persons with disabilities.





## Boards & Commissions

### Beautification Commission

The more than 80 Simsbury Beautification Committee (SBC) volunteers plant and maintain nearly 100 public spaces throughout our town, including planter boxes, traffic triangles, Simsbury Farms Golf Course, and Schultz Park. Every spring volunteers plant annuals in their chosen plots and maintain them – often hauling buckets of water to the sites – into the fall season.

Plans for the coming season include recruitment of still more volunteers to replace members who have moved away or to pair up current volunteers who enjoy working with another person. Several of the new volunteers involve their young children in the planting and watering, instilling in them at an early age the importance of working for the good of our community.

### Board of Assessment Appeals

The Board of Assessment Appeals provides the tax payer a means to review and appeal the values of taxable real and personal property which have been established by the Town Assessor. The Board's action is binding unless it is taken to the courts. No fees are charged and an Attorney is not necessary, but, the appellant must appear before the Board in person or be represented by a person authorized by the Appellant in order for the appeal to be reviewed and acted upon.

During 2006, the Board met 3 times in March where it heard and acted upon appeals of the Grand List of 2005 values for real estate and motor vehicles, and once in September to review motor vehicle values.

For the coming year we expect to meet in March and September to act on appeals of the 2006 Grand list.

### Board of Ethics

Pursuant to Chapter 13 of the Town Code of Ordinances, The Board of Ethics is comprised of six members appointed by the Board of Selectmen, two of whom shall be registered Republicans, two of whom shall be registered Democrats and two of whom shall be unaffiliated voters. The Board of Ethics, which is established under State Statutes and Town ordinance:

- Renders advisory opinions with respect to the applicability of the Code of Ethics to specific situations to any agency or any officer, official or employee upon written request or on its own initiative.
- Establishes procedures by which the public may initiate complaints for review by the Board, alleging a violation of the Code of Ethics. The Board may also initiate such complaints

Copies of the Code of Ethics are available on the [townofsimsbury.com](http://townofsimsbury.com) website as well as from the Town Clerk's office and the office of the First Selectman.

#### Board Membership

In 2005-06 the Board membership was unchanged.

#### Requests for Opinion

The Board responded to 7 requests for advisory opinions rendering 6 opinions, 4 of which were confidential.

#### Complaints/Requests for Investigation

The Board received 6 complaints from citizens. Each complaint was investigated thoroughly and no violations of the Code of Ethics were found.

#### Educational Outreach

We are currently working with Town legal counsel on an educational program for town employees and elected/appointed officials for late 2006 or early 2007.

The Board responded to a survey from the Town of Farmington on the operation of our Board of Ethics.



## Boards & Commissions

### Building Code Board of Appeals

The Connecticut General Statutes mandate that each municipality establish a Building Code Board of Appeals whose sole function is to review a written appeal to a decision by the building official involving a mode or manner of construction proposed. Five board members are appointed by the Board of Selectmen, one being from the general public and the others having at least five years experience each in building design, building construction, or supervision of building construction. Each appeal must be heard in the municipality for which the building official serves within five days after the date of receipt of the appeal and is subject to public notification in Town

Hall stipulating dates, time and location for the meeting. Following a simple majority vote at the conclusion of the meeting to affirm, modify, or reverse the decision of the building official, a written decision is filed with the building official and a copy forwarded to the appellant.

The board meets at a minimum annually to elect a chairman from its membership and review any changes to the applicable codes; otherwise the panel meets only on an as-needed basis. Membership appointments are for a period of five years.

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### Conservation Commission

The Conservation Commission is comprised of nine appointed members including seven regular members and two alternates. It is responsible for preserving the natural resources of the Town of Simsbury and for keeping a town wide inventory of open spaces. The Commission also acts as the official Inland Wetlands and Watercourse Agency for Simsbury and administers state and local regulations regarding the use and protection of designated wetlands. The Commission endeavors to protect designated wetlands, watercourses, vernal pools and associated upland review areas, as well as the natural habitats and species that they support. During the 2004-2005 fiscal year, the Commission received 53 applications.

The Commission also comments on applications made to the Planning and Zoning commissions that involve conservation issues. The Commission is also assisting the Planning Commission with the update of the 2004 Plan of Conservation and Development to develop policies concerning the preservation of the environment and environmentally sensitive areas. The Commission based its input on information derived from the Farmington Valley Biodiversity Study. This study includes a mapped, verified data-base of the intact natural communities in Simsbury and the management tools necessary to assure the preservation of this diverse population of both plant and animal species.

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### Design Review Board

The Design Review board is charged with reviewing all applications submitted to the Zoning Commission and suggests ways to preserve, enhance and add to the design and/or aesthetics of proposed projects. The Board interacts with applicants and uses a value adding approach in its review. The Board consists of and benefits from a membership whose backgrounds and expertise are in the fields of architecture, site planning, landscape architecture, historic preservation, professional engineering and graphic design.

The Board continues to support and advise the Planning and Zoning commissions on development applications and regulatory matters. The Board is working collaboratively with the Planning and Zoning commissions on the updates of the Plan of Conservation and Zoning Regulations as part of their efforts to protect and enhance community character.



## Boards & Commissions

### Economic Development Commission

The EDC was created by municipal ordinance for the promotion and development of the economic development resources of the Town of Simsbury. Its mission: to advise the Town of Simsbury and act as its liaison in order to facilitate expansion of the tax base, consistent with the character of the Town, through maintenance and growth of existing businesses and attraction of comparable new businesses. The EDC's current efforts have been in the areas of marketing the Town consistent with the EDC's business attraction plan: developing a town-wide infrastructure more supportive of business; and as appropriate, advocating approval of commercial development projects that will augment the Town's commercial tax base and help maintain the overall character and quality of life within Simsbury.

#### Accomplishments of 2005 – 2006

- Supported, when appropriate, the expansion and development of businesses-Specialty Saw, Phonon Corporation, Holloway's Appliance Center, Hartt School of Music Community Division, The Powder Forest (an active-adult residential development) and more.
- Worked with the Planning Commission, offering suggestion to amend/update the Plan of Conservation and Development regarding grand list growth, senior housing, zoning and land use, improving the land use process, and infrastructure.
- Attended exhibitions and conferences to promote the town and learn more about trends and opportunities in development.
- Continue to support partnerships between organization such as Simsbury Main Street Partnership and the Simsbury Youth Hockey Tournament, resulting in a collaborative effort to maximize the spending potential of over 3,000 tournament attendees.
- Supported the Chambers initiative with the University of Hartford's CT EGG program, allowing students to partner with Simsbury business to evaluate business/marketing needs which produced actionable plans/strategies to improve and grow existing businesses.

#### Goals for 2006 – 2007

In keeping with our mission to facilitate the expansion of the tax base, we will continue to work collaboratively with applicants, organizations, town staff,

boards and commissions and other entities whose common objectives are to foster the economic vitality of Simsbury.

- Develop an Applicant Guide to improve upon the timing, efficiency, and certainty of the application process.
- Encourage business development by establishing shovel ready sites.
- Meet with current and past applicants to solicit feedback about their application process, assisting with suggestions to staff, and boards and commissions to continuously improve the process.
- Promote Simsbury businesses, business development and Simsbury's unique destinations (cultural, educational, historic, recreational) through press releases, exhibitions, web marketing, etc.
- Support the efforts of the Chamber of Commerce, Farmington Valley Visitors Association, Main Street Partnership, Simsbury Library's Business Resource Center and Tourism.
- Investigate and recommend infrastructure improvements (telecommunications/transportation) to ensure the prosperity of existing businesses and business development within Simsbury
- Continue to work with the Planning Commission to amend/update the Plan of Conservation and Development and clarify the effectiveness of its implementation.
- Work with the Zoning Commission as it reviews/updates the Zoning Regulations to encourage flexibility that meets the changing needs of the town and the development community.
- Support new cultural and recreational destinations (Performing Arts Center/Greenway) in town.
- Investigate studies regarding economic impact.
- Encourage creation of a Master Plan for the Center Zone.



## Boards & Commissions

### Fair Rent Commission

The Fair Rent Commission was established pursuant to State Statute and Chapter 15 of the Town Code of Ordinances. Pursuant to State Law and local ordinances, the Commission has the power to make studies and investigations, conduct hearings and receive written complaints relative to rental charges on housing accommodations, except those accommodations rented on a seasonal basis, within the Town of Simsbury. The Fair Rent Commission seeks to control or eliminate excessive rental charges on such

accommodations and to carry out the provisions of Chapter 15 of the Town Code and applicable State Law.

As the Commission looks to the future, with improving economic conditions, both locally and nationally, there is an increased sensitivity to the historical pattern of increased pressures on rents. The Fair Rent Commission's goal is to retain and encourage the development of a reasonable diversity in rental housing in Simsbury.

### Historic District Commission

Pursuant to Chapter 25 of the Town Code of Ordinances, the Historic District Commission was established to perpetuate and preserve the historic features of Simsbury and to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places associated with the

history of or indicative of a period or style of architecture of Simsbury, of Connecticut or of the nation. The Commission is comprised of five regular members, two of whom shall be owners of record or residents of a historic district, and three alternate members, one of whom shall be an owner of record or resident of a historic district.

### Housing Authority

The Housing Authority of the Town of Simsbury has provided affordable, subsidized housing primarily for senior citizens for the past thirty-six years. The Housing Authority is located at 1600 Hopmeadow Street on thirteen beautifully wooded acres. The total budget for fiscal year 2005-2006 was \$746,500.

#### Dr. Owen L. Murphy Apartments

The Dr. Owen L. Murphy Apartments feature a total of seventy garden-style units designed for independent living for singles or couples 62 years of age or older, or disabled under Social Security Disability. There is also a Community Building for social functions such as Bingo, holiday parties, and events sponsored by local civic organizations. In addition to the Community Room, there are two gazebos on the property where residents gather to socialize in nice weather.

#### Virginia Connolly Residence

The Virginia Connolly Residence, a Congregate facility, is a two story brick building that features independent living, with services, for forty elderly singles who are 62 years of age or over. Services include one main meal each day prepared on-site and served in a central dining room, weekly housekeeping service and 24-hour security.

For the past six years an Assisted Living Program has been available on an "as needed" basis for residents requiring assistance beyond the basic Congregate Program. The services provided through the State Department of Social Services Home Care Program are designed to help keep elderly residents in their own apartments for a longer period of time.

Activities at the Virginia Connolly Residence include a Book Group, holiday parties, monthly birthday parties, movies, a Baking Club followed by an afternoon dessert social, a monthly Coffee & Donut social, arts & crafts, knitting, Find-A-Word games, trivia, and many other programs which residents enjoy. There is also a lovely patio with a pergola which is used in the warm weather for socials or just for the residents to enjoy. Several civic and church groups also provide cookouts, carol-sings and other activities.

The Murphy and Connolly residents also have a variety of shared activities such as the ever popular bi-weekly Bingo, a Men's Coffee Hour, weekly Arm Chair Exercise Program, cookouts, and summer ice cream socials. There is also a weekly church service at the Virginia Connolly Residence. Wellness clinics are sponsored by both the Visiting Nurse Association and Utopia Assisted Living Services to monitor the health of our residents. Simsbury's Social Services Department sponsors the Friendly Visitor Program, Dial-A-Ride transportation for our residents, as well as programs at the Senior Center.





## Boards & Commissions

### Juvenile Review Board

The Juvenile Review Board was established in 1982 by the Simsbury Police Department to provide an alternative and early means of identifying and assisting Simsbury youths, age 15 and under, who come in contact with the police for being involved with minor violations of criminal statutes.

The function of the Board is to divert Simsbury youth from the Juvenile Justice system. A referral to the Juvenile Review Board provides an opportunity for professionals, who work with children, to ensure that the

child understands that he/she will be held accountable by the community for minor violations of the law.

Historically, the Board has had a high rate of success. The vast majority of children who are referred to the Juvenile Review Board are not again involved with the police.

In fiscal year 2005-2006, the Board met with 11 Simsbury youths and their families. A total of 350 community service hours were assigned.

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### Library Board of Directors

The goal of the Simsbury Public Library is to be the first stop for any needed information in the community. As directed by State Statutes, the management of the library is vested in the Library Board of Directors. The Board is responsible for establishing the philosophy of library service and setting policies to implement this philosophy. This includes overseeing plans and budgets and managing gifts, bequests and endowments. The Library Director is responsible for the implementation of these policies and plans.

2006 was a year of great accomplishment and progress for the library. After many years of planning, the renovation and expansion of the library was approved by referendum in May. Construction will begin in 2007. Major improvements were made to the technology infrastructure of the library with upgrades to computers, new software, establishment of a library blog, and

the availability of downloadable audio books. The library was recognized with the Governors Award of Merit for the Summer Reading Program and the Friends of Connecticut Library Award for Outstanding Friends Group. Events were held throughout the year to celebrate the 20th anniversary of the existing library.

Early in 2007 the library will be moving to a temporary location for approximately 12 months while construction of the expanded library is underway. The temporary library will be a full service library, although it will be necessary to restrict the scope of some services. The Library Board will be working closely with the town, the architect and the Public Building Committee to ensure that the new library is the pride of our town.

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### Pensions Committee

The Pension Committee, which consists of six appointed members, meets quarterly to monitor the investment of the assets for the General Government Employees, the Board of Education, and the Police Pension Plans. The

Committee also reviews that the assets are performing in accordance with their benchmarks and are invested in the appropriate asset classes.

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### Planning Commission

The Planning Commission is an elected body of nine members and three alternates. The Commission prepares, adopts and amends the Plan of Conservation and Development; acts upon applications for the subdivision of land; and makes recommendations under CGS 8-24 on municipal improvements including the construction of facilities, and the acquisition and disposition of The Town's real property.

The Commission meets regularly as required by the Connecticut General Statutes.

During the 2005-2006 fiscal year the Commission reviewed 3 subdivision applications and continued to concentrate on the update of the Plan of Conservation and Development (POCD). Following a review of the Draft

*(continued on page 26)*



# Boards & Commissions

## Planning Commission (continued)

Plan with the Board of Selectmen, the Commission will be conducting public meetings in addition to the required public hearing and expects to have the Plan completed and adopted in March 2007.

After adoption, the Commission will begin facilitating the POCD's Implementation Plan, to include revisions to the Subdivision Regulations.

## Police Commission

By Connecticut State Statute and Simsbury Town Charter provisions, the Simsbury Police Commission has the requirement of 'general management and supervision' of the police department (through the auspices of the Chief of Police) and with the approval of the First Selectman. The Commission is further responsible for investigation of citizen complaints, maintaining good relations with the Simsbury Community and personnel matters within the police department.

### Accomplishments of 2005 – 2006

The Police Commission:

- Approved additional personnel required to maintain levels of police protection.
- Participated in Department leadership through the Administration of the department.
- Reviewed and 'dispositioned' grievances at the step 3 level, (after the completion of steps 1 and 2 within the Department).

- Reviewed monthly activity reports wherein criminal events and officer activities are summarized.
- Made recommendations as to desired direction of the department in order to achieve goals in safety, performance and reduction in criminal activity.
- Reviewed communications from citizens. (Essentially all of the communications were complimentary of performance of the personnel involved.)
- Attended various functions established by the Police Department such as graduations of citizen 'schools' established by the department as well as induction of new officers and promotions.
- Reviewed and made recommendations as to maintenance of new facilities.

### Goals for 2006 – 2007

- Continue with on-going activities to further enhance performance for items such as those previously stated.
- Provide additional support for Police Department involvement in the community.
- Support the Police Chief in his attention to community relations.

## Public Building Committee

The Public Building Committee, which is made up of nine appointed members, met at least once a month throughout the year to oversee the design and construction of all major school projects. The Board of Selectmen also assigns major addition and/or renovation projects of town-owned buildings to the Public Building Committee for oversight.

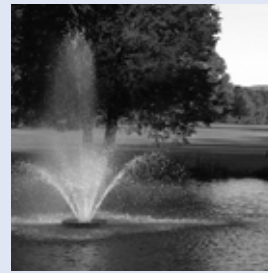
Activities of the committee are listed below:

- Construction of the Simsbury High School addition and renovation was completed, with a well attended Open House held in April. This project's expenditure of \$36 million was \$7 million less than the bond authorization.
- Retained an architect to prepare plans for the High School Auditorium

renovation, with selection of a contractor planned for next year.

- Completed the construction for a new track, field, and lighting at Simsbury High School, valued at \$2.09 million.
- Completed construction for a replacement roof at Central School and the installation of modular classrooms.
- Plans were completed for the renovation and addition to the Simsbury Public Library. This program is valued at \$6.5 million.

We foresee a very busy schedule next fiscal year, with the beginning of construction for the Simsbury Library addition/renovation, and design for improvements at the Tariffville School.



## Boards & Commissions

### Recycling Committee

Beginning April through October of 2006 the Recycling Committee managed the Simsbury Swap Center with volunteers from the Civitan Club of Simsbury and the Farmington Valley. The center accepts donations of items no longer needed by their owners to be offered free to any resident without limit. During this season, shortened due to inclement weather, 400 residents visited the Center and 375 donated items were recycled for further use and alleviation of the expense of bulky waste processing. The Swap Center opened on September 7, 2002 and continues to be one of two principal projects the Committee is committed to in terms of time, energy and management effort, which results in positive benefit to our community.

In 1993, Nike began what is its longest-running environmental and community program: Reuse-A-Shoe. Simply put, athletic shoes are gathered, separated, and ground up into Nike Grind material for use in athletic surfaces and fields, called NikeGO Places, to help kids get moving. Some 16 million pairs have been recycled to date. The result of the process is called Nike Grind material – three distinct types of material, each of which is used in a different way to make new sports surfaces, such as soccer and football fields, basketball and tennis courts, tracks and playground surfacing. Our Simsbury Nike Reuse-A-Shoe program was very successful in 2006 with 785 sneakers collected. We coordinated with preschools and both private and public schools to collect and deliver to a designated pick-up area discarded

sneakers, which were then collected and ground up by Nike Corporation to surface playgrounds.

On November 27 we presented the 2006 Recycling Award to the Tariffville School's Girl Scout Troop #6089, who organized the Nike Reuse-a-Shoe Collection at Tariffville School last spring. Not only did they collect more sneakers than any other collection effort in town, they gathered more sneakers than all of the other collections in town combined. The girls placed decorated collection boxes in the school, the Tariffville Post Office and other businesses around town and organized neighborhood collection sites. They made fliers, which went home in student backpacks two weeks in a row and wrote and presented daily announcements every morning at school during the collection time. Congratulations to Tariffville School's Girl Scout Troop 6089.

#### Goals for 2006 – 2007

- To continue to manage the Swap Center.
- To develop, with assistance from and co-ordination with the Town, a plan to make significant improvements to the Swap Center and its operation at the Simsbury Transfer Station.
- To continue the coordination of the Nike Reuse-A-Shoe program.
- To continue our efforts to acquire a grant from Nike Corporation to resurface the playground at the Tariffville School.

### Simsbury Farms Complex Committee

The Simsbury Farms Complex Committee was established by the Board of Selectman in 1998. It was created specifically to evaluate all the facilities at Simsbury Farms and submit specific recommendations to meet the growing needs of the community.

#### Accomplishments of 2005 – 2006

##### *Financial:*

Responsible management of expenses resulted in a balance budget for the Simsbury Farms Revenue Fund. Golf revenues were compromised by an unusually rainy month of June, however increased pool revenues and non resident golf revenues offset this loss. It should be noted that the increases in pool/non resident golf revenues were a direct result of new incentives offered in FY 05-06.

##### *Projects:*

- Golf Course pumping system: A new computerized pumping system was installed in an expanded pump house in the spring of 06. This new system was fully operational throughout the 06 golf season.
- Paving: All entrance roads and parking areas at Simsbury Farms are included in the paving project. Approximately half of the work was completed in the spring and the remainder will be completed in the fall of 2006.
- Golf Course Drainage: New drainage has been installed in critical areas throughout the course to address the water issue. Since golf fees/cart rentals continue to generate the majority of revenues at Simsbury farms, investment in the "playability" of the course is critical to maintaining a positive cash flow.

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# Boards & Commissions

## Simsbury Farms Complex Committee (continued)

### Goals for 2006 – 2007

In 1999 a Master plan was prepared for the Simsbury Farms Complex by Kaestle Boos Associates, Inc. This Master plan provides specific recommendations for the development of Simsbury Farms. Approximately half of the recommendations presented in the Master Plan have been implemented (ice rink/golf club house/tent/restaurant).

In FY 06-07, this Committee will pursue three new projects identified in the Master Plan. Specifically, these projects address the maintenance facilities, access road to the golf course, parking and short term improvements to the main building.

## Simsbury Fire District

Simsbury is especially fortunate to have a group of dedicated fire volunteers that devote untold hours to training and protecting its citizens resulting in one of the best protected communities in the state. Fortunately, the regular department membership and the cadet program are at maximum levels.

Additionally, Simsbury Fire's volunteers also include the members of the Ladies' Auxiliary and the commissioners and officers of the Simsbury Fire District. The extraordinary efforts of your fellow citizens save the taxpayers untold costs each year. Their professionalism and commitment to continuing education and expertise provides service that gives our community great pride and security as we conduct our everyday lives.

The commitment and work of our paid employees is also much appreciated. The Fire Marshal's office, the building and fleet maintenance staff and the dispatch office staff contributed greatly this year, as in the past, to maintaining the excellence of this department. The community outreach

activities of the Fire Marshal's office with public fire education as well as the District have helped the community better understand fire department operations.

Following are some significant highlights of accomplishments this past year.

- The Simsbury Fire District operated within budget. The District adhered to its long-term goal of meeting both operating and capital requirements without resorting to borrowing. The District was able to maintain the mill rate at 1.15 mills.
- Peter Pabich assumed the duties of Fire District Treasurer and Colleen O'Connor was appointed Tax Collector.
- Continuing with a change in format started last year, the District hosted the Kelleher Awards Dinner the evening of February 17, 2006. This was

Several members celebrated milestone service anniversaries through 2005. Awards were presented as follows:

<b>Chief's Award</b>	Kristen Juda	<b>10 Year Award</b>	Chris Vervaert
<b>Carl Banks Engineer Award</b>	Marc Landry		
<b>Lea Hutchinson Service Award</b>	Brendan Letson	<b>5 Year Award</b>	Mike Brown
			Fred Gordon
<b>25 Year Award</b>	Len Mathiason		Frank Guilfoyle
	John Solury		Kristen Juda
	Gary Wilcox		Marc Landry
			Jared McDonald
<b>15 Year Award</b>	David Beliveau		
	Greg Doskos		

The following service awards were also presented to members of the Ladies Auxiliary.

<b>30 Year Award</b>	Bobbie Kowalski
<b>20 Year Award</b>	Tracy Melanson
<b>15 Year Award</b>	Kelli Gilbert
	Valerie North
	Ruth Senger



## Boards & Commissions

### Simsbury Fire District (continued)

an eventful year. In addition to our Firefighter and Ladies' Auxiliary service awards, a number of special events were noted.

- Retired Chief Michael Juda was presented with an engraved trumpet in recognition of his service.
- Todd Myers was given special recognition for his professional response at the horrific crash on Route 44 in Avon, CT.
- Our Junior Firefighters were honored in a letter of commendation and a meeting with Governor Rell in honor of their fifth consecutive win in the annual statewide junior firefighting skills competition.
- Firefighter Peter Lebetkin was posthumously awarded his 25 year service award. His wife, Gloria, joined us for the dinner and accepted the award and the thanks of all for Peter's service.
- As the final note in the Special category, the Fire District formally recognized the retirement of our tax collector, Kathleen Hayes after 22 years of service and the retirement of our Treasurer, Tom Moore, after 17 years of service. While Fire District service is more behind the scenes than emergency service, the extended and professional contribution of these two individuals is much appreciated and benefited all of Simsbury's citizens. Kathy's stellar tax collection efforts and Tom's fiscal oversight both contributed enormously to our strong fiscal record.
- A truck committee was started to explore replacement of S-17. In addition to replacement, command vehicle functionality was another goal. After considerable research and discussion, a bidder was selected and a contract signed early in April, 2005. The new S-17 was delivered in April of 2006 and that vehicle has been placed into service. We thank everybody, and the truck committee, in particular, that worked so hard on this project.
- A truck committee was formed to prepare specifications and oversee the bidding for a replacement for S-12. At this writing, bids have been received back and are being reviewed with a goal of authorizing a contract soon. Again, thanks to the committee for its work to date and we will be anxiously awaiting the new apparatus.
- While progress has been frustratingly slow, we hope to continue with planning for the ultimate upgrade and refurbishment of the Main Station.

#### Goals for 2006 – 2007

- Major enhancements continued for the department website which citizens are encouraged to explore at [www.simsburyfd.org](http://www.simsburyfd.org).
- Take delivery and place in service Tower Ladder 12.
- The strategic plan for upgrading of the Main Fire Station on Hopmeadow Street will be continued.

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### Simsbury Volunteer Ambulance Association

Simsbury Volunteer Ambulance Association (SVAA) is a private, non-profit organization that has been serving the emergency medical needs of the community since 1957. The association is primarily made up of individuals in town volunteering as Emergency Medical Technicians. In order to become an Emergency Medical Technician (EMT), members must complete a 150-hour state approved EMT course, successfully complete written and practical exams, and receive additional field training after joining SVAA. Members of SVAA are certified to use the life saving defibrillator in cardiac arrest cases and administer medication for anaphylactic allergic reactions. In addition, SVAA employs paramedics 24 hours a day. The addition of the

paramedic level response in June of 1997 now means that the residents of Simsbury are provided the most advanced level of service available anywhere in Connecticut.

Beyond providing emergency medical responses to 911 calls, the Association has several other public functions. Throughout the year, SVAA conducts CPR and First Aid classes as well as an annual EMT course. You may also see the ambulance on stand-by at major public functions like Septemberfest, the St. Mary's Carnival, and First Night. Annually, SVAA provides on site tours and demonstrations for sixth grade students at the Town's elementary schools.

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## Boards & Commissions

### Simsbury Volunteer Ambulance Association (continued)

In the year 2006, SVAA responded to approximately 1,400 calls, resulting in over 1,000 patient transports. We also maintain mutual aid agreements with the Ambulance Associations from Granby, East Granby, and Canton.

In October, 2006, SVAA began an EMT-B course which will run until March 2007. This is our most valuable tool in acquiring new members. We also trained a group of our members to be instructors of Community First Aid and CPR.

As Simsbury Volunteer Ambulance Association serves the town's emergency medical needs, we continue to rely on, and appreciate, the ongoing financial support of local citizens, businesses, and organizations.

Please visit us at our web site: [www.simsburyems.com](http://www.simsburyems.com)

### Tourism Committee

Established in 1994, the Tourism Committee's mission is to "help facilitate efforts towards enhancing the vitality and broadening the economic base of Simsbury through the development and promotion of tourism." Through this effort, employment opportunities and local revenues will be increased while the integrity and character of Simsbury as a traditional New England town is maintained.

#### Accomplishments of 2005 – 2006

- Reprinted a revised Hopmeadow Walk brochure with many updates and new photos.
- Reworked and reprinted our farm brochure, Bring the Herd to Simsbury, thanks to Carol Cunin's efforts. It offers up-to-date information on all the local farms.
- Continued to market our postcards with 7 scenes of Simsbury in circulation. SCOC bought in quantity to use for Chamber mailings. Coloring books, crayons and Simsbury prints also continue to be sold.
- Continued work on a Tourism manual to include a media directory, things to see and do in town, little known facts about Simsbury (which have been picked up in the Main Street newsletter) and committee accomplishments over the years. Work is also underway to scrapbook tourism articles.
- Had an active presence at Septemberfest in the Our Town tent provided by Bank of America. Compiled the tourism surveys which were distributed to all appropriate town groups. A drawing for a lunch at Metro Bis was held and we sold postcards, prints and coloring books and gave away brochures, maps etc.
- Helped to plan and facilitate Simsbury Celebrates.
- Devoted many hours of thought to the town website to enhance tourism visibility with better links and up-to-date information. Kathy Oakes continues to update and improve the content.

- Reworked our annual "See Simsbury First" ad in annual CT Vacation Guide which continues to generate tourism inquiries.
- Participated in many group meetings such as those of SCOC, Main St Partnership, The Bridge of Flowers and the EDC. Continued our support of plantings on the Flower Bridge. We were involved in preparation of a grant for Preserve America designation. In addition we attended meetings of FVVA and Hartford tourism. We also attended the first annual Culture and Tourism conference at the Convention Center.
- Found a new home for the Town of Simsbury Visitor Center in Fiddlers Green complex. Began work on signage, brochure display and publicity. Our phone number will continue as 658-4000.

#### Goals for 2006 – 2007

- Increase marketing of the Town of Simsbury souvenir coloring book, prints and postcards in new locations and through new avenues such as SCOC.
- To develop additional tourism materials and to reprint brochures as needed. The reworking of Simsbury Outdoors is underway. Efforts continue to support the farms and encourage Farm Days.
- Active presence in the planning and execution of town events and in the publicizing of outside groups coming to town for various activities.
- To promote on-going efforts to maintain a Visitor Center with extended hours and with a person to greet visitors, answer the phone and respond to inquiries.
- Continue our work on expanding the tourism page on the Town of Simsbury website with help from Rick Bazzano and Kathy Oakes.
- Working to contribute in any way to the economic development of Simsbury through the avenue of tourism and to serve as a link to all the groups who have that as a common goal.



## Boards & Commissions

### Water Pollution Control Authority

The Water Pollution Control Authority (WPCA) is responsible for establishing the policies that are applied by Simsbury Water Pollution Control. Simsbury Water Pollution Control is responsible for the operation and maintenance of Simsbury's sanitary sewer system and the wastewater treatment facility. The Authority consists of seven members appointed by the Board of Selectmen. Regular meetings are held on the second Thursday of the month at 7:30 p.m. at the Water Pollution Control Facility on Drake Hill Road, unless otherwise posted. Meetings have been held in the Main Meeting Room at Town Hall during this reporting period due to the construction at the Drake Hill treatment facility.

Avon and Granby send wastewater to and are financial partners in The Simsbury Water Pollution Control Facility. Intermunicipal agreements have been established to regulate these relationships.

Throughout this reporting period construction of the Simsbury Water Pollution Control Facility Upgrade has progressed well. Phase I is scheduled to be completed in August 2006. With the completion of Phase I the facility

will be removing significant portions of the total nitrogen from the effluent prior to discharge to the Farmington River. Final completion is scheduled for January 2007.

In anticipation of repayment of the 2% Clean Water Fund loan the WPCA established a Facility Connection Charge (FCC) to be effective on April 1, 2004 for new users of the collection system and treatment facility. Properties with existing laterals were provided until April 1, 2006 to connect without incurring the FCC. This date was extended to November 1, 2006. There were 133 connections during this reporting period. Forty-nine (49) of these properties paid the FCC.

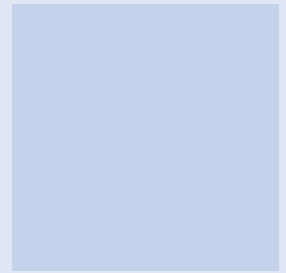
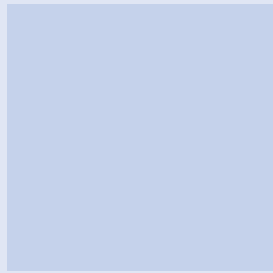
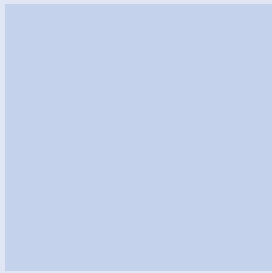
The Authority conducted 10 meetings, including 5 public hearings, during the reporting period. Sewer extension projects included the east end of Seminary Road, Avery Lane, and part of Griffin Street. The WPCA also provided a loan for installation of a private pumping station at Hayes Landing to prevent future backups due to a surcharged collection system. A complicated sewer installation was also constructed to serve Elaine Drive properties.

### Zoning Board of Appeals

The Simsbury Zoning Board of Appeals is an elected body of nine members including six regular members and three alternates. The powers and duties of the Board are established under CGS Chapter 124. The Zoning Board of Appeals hears and decides appeals of enforcement decisions and decisions made by the Building Official. It also decides on Special Exceptions under CGS 8-2g. Finally, it decides on requests for variances from the Zoning Regulations. The ZBA also acts as an agent for the State in consideration of the location of motor vehicle repair facilities as well.

During the 2005-2006 fiscal year the Board received 26 applications. Of these 21 were approved, 2 were denied and 3 were withdrawn.

In addition to its regular business, the Zoning Board of Appeals will also participate in the revision of the Simsbury Zoning Regulations. This process will result in revised, more updated Zoning Regulations. This task is an important one in that the regulations are enacted in order to meet the needs of the Town and to allow for expansion of the local economic base while maintaining the character of the community. The Zoning Board of Appeals function in this task will be to provide insight into those aspects of the Regulations with which they have the most contact on an ongoing basis regarding variance requests.



# Boards & Commissions

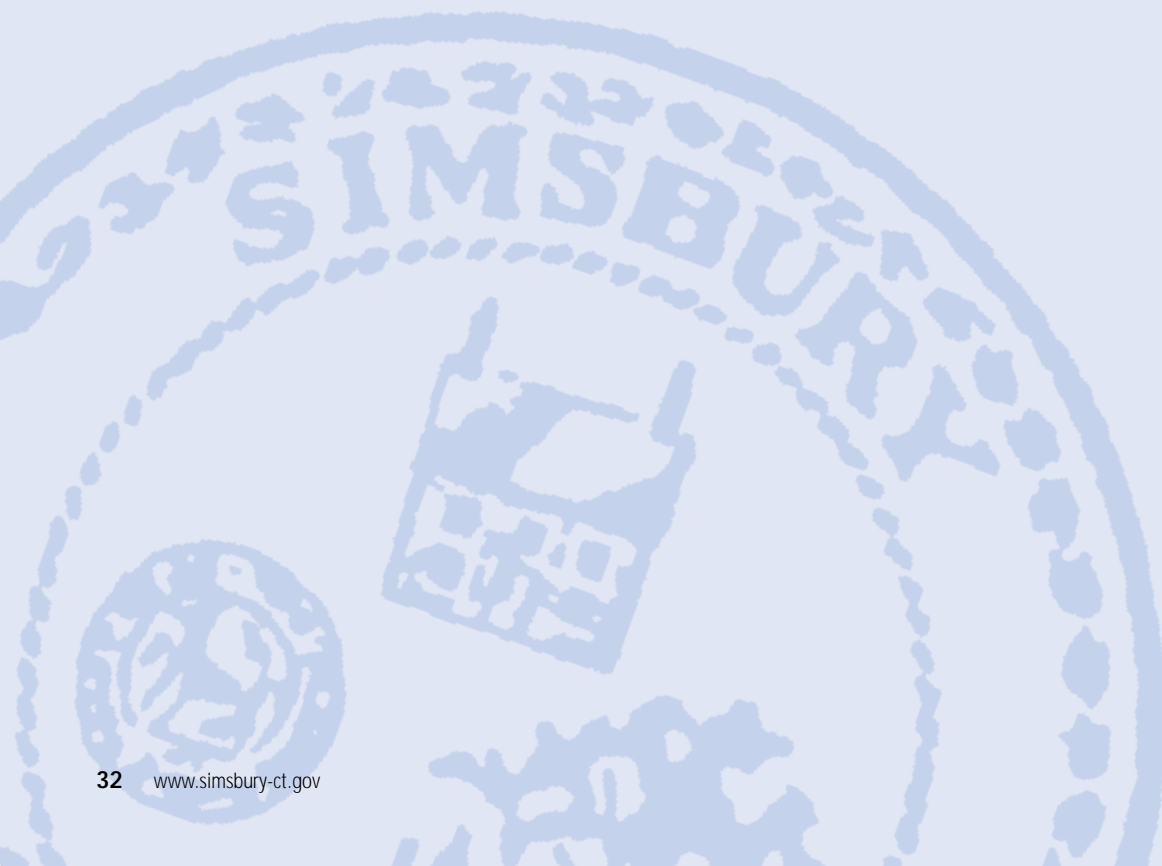
## Zoning Commission

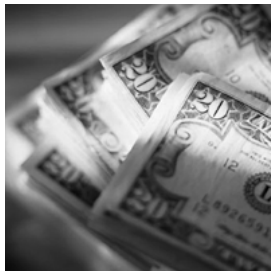
The Simsbury Zoning Commission is an elected body of nine members including six regular members and three alternates. Among the powers and duties of the Commission which are established under CGS Chapter 124 is the additional duty of Aquifer Protection Agency. The Zoning Commission regulates land and buildings within the Town based on the adopted regulations. It also establishes, changes or repeals regulations, hears and decides applications to change regulations, provides for the manner in which the regulations are to be enforced, reviews and acts upon site plans and special permits.

In addition, the Zoning Commission is the designated Aquifer Protection Agency per Chapter 4 of the Town Code. In this regard the Commission performs the required overview, inventory and regulation of land uses located on the mapped aquifer areas.

During the 2005-2006 fiscal year the Commission received 52 applications. Of these, 50 were approved, 0 were denied and 2 were withdrawn.

The Commission also continued working with the Planning Commission to coordinate planning and zoning issues as they are addressed in the revised Plan of Conservation and Development. In addition to its regular business, the Commission will soon undertake a complete revision of the Simsbury Zoning Regulations. This process will revise Zoning Regulations which have not been comprehensively revised since 1964. The present regulations do not meet current standards or the needs of the community. This task is an important one in that the regulations are enacted in order to meet the needs of the Town and to allow for expansion of the local economic base while maintaining the character of the community.





# Town Finances

## Fiscal Year 2005-2006

The annual fiscal report of the Town of Simsbury for the year ended June 30, 2006 is submitted and on file in the Town Clerk's Office.

I believe the data presented is accurate and is presented in a manner designed to fairly set forth the financial position and results of operations for the various funds of the Town.

The Board of Finance established a tax rate of 35.2 mills, which was levied on the Grand List of 2004. The General Fund budget is prepared on a

modified accrual basis of accounting. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order, contract or other commitment is issued, and accordingly encumbrances outstanding at year-end are reflected in budgetary reports as expenditures in the current fiscal year.

The Town's amended budget was \$74,905,216. Total expenditures were \$74,824,057. Operation for the year resulted in a change to the Undesignated Fund Balance to \$8,887,767 for the period ending June 30, 2006.

### GENERAL FUND

A comparative tabulation of General Fund (budgetary basis) expenditures classified by main function is presented below:

	Year Ended June 30, 2005	%	Year Ended June 30, 2006	%
General Government	\$14,184,896	20.2%	\$15,059,403	20.1%
Education	50,176,680	71.6%	52,429,310	70.1%
Debt Service Transfers	5,158,210	7.4%	5,522,357	7.4%
Other Transfers	556,056	0.7%	1,812,987	2.3%
<b>Total</b>	<b>\$70,075,842</b>	<b>100.0%</b>	<b>\$74,824,057</b>	<b>100.0%</b>

### DEBT

As of June 30, 2006, the Town had bonds outstanding which mature serially to the year 2018, as follows:

Schools	\$27,219,664
Public Improvement	5,605,336
<b>Total</b>	<b>\$32,825,000</b>

A summary of statutory debt limits in excess of outstanding and authorized debt is presented below:

General Purpose	\$150,768,863
Schools	285,813,805
Sewers	245,288,737
Urban Renewal	226,079,727

### SCHEDULE OF DEBT PRINCIPLE AND INTEREST MATURITIES BY YEAR - JUNE 30, 2006

Year Ending June 30	Principal	Interest	Total Principal & Interest
2007	4,115,000	1,255,670	5,370,670
2008	3,475,000	1,104,950	4,579,950
2009	3,425,000	982,400	4,407,400
2010	3,425,000	857,088	4,282,088
2011	2,975,000	730,250	3,705,250
2012-2016	12,290,000	2,093,963	14,383,963
2017-2018	3,120,000	198,900	3,318,900
<b>TOTAL</b>	<b>\$32,825,000</b>	<b>\$7,223,221</b>	<b>\$40,048,221</b>

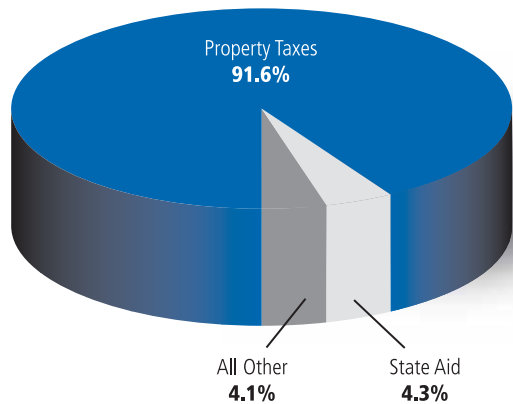
# Town Finances

## NET GRAND LISTS AND TAX RATES – 1996-2006

Per statutory debt limitations, total indebtedness shall not exceed seven times annual receipts from taxation which is \$429,350,572.

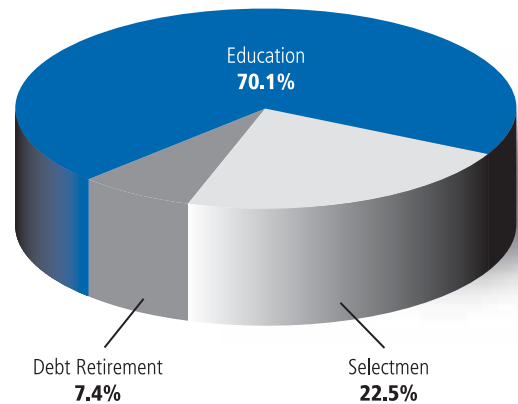
Year End June 30	Grand List	Mill Rate	General Town	Board of Education	Debt Retirement	Totals
1997	1,341,119,248	29.20	12,602,372	31,093,236	2,585,601	46,281,209
1998	1,364,482,240	30.30	13,997,920	32,761,124	2,627,975	49,387,019
1999	1,390,784,719	31.20	14,065,579	34,337,624	2,462,840	50,866,043
2000	1,419,110,606	32.40	14,463,516	36,638,070	1,846,206	52,947,792
2001	1,456,028,736	34.40	14,322,754	40,610,016	2,519,429	57,452,199
2002	1,481,996,519	36.30	14,869,912	42,768,525	2,911,891	60,550,328
2003	1,500,146,075	39.10	14,823,992	46,072,296	2,928,111	63,824,399
2004	1,911,380,612	32.60	14,818,826	48,290,928	5,025,232	68,134,986
2005	1,911,949,429	34.00	14,740,952	50,176,680	5,158,210	70,075,842
2006	1,935,322,272	35.20	16,872,390	52,429,310	5,522,357	74,824,057

## REVENUES AND EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2006



### REVENUES

Property Taxes	\$69,323,250
Investments	949,914
Licenses/Permits	446,161
Charges For Services	1,177,284
State Aid	3,261,404
Sewer Assessments	85,515
Other	460,544
<b>Total</b>	<b>75,704,072</b>



### EXPENDITURES

Education	\$52,429,310	Culture & Recreation	666,168
Debt Retirement	5,522,357	Insurance & Benefits	3,697,806
Health & Welfare	472,304	Special Projects	172,910
General Government	1,872,186	Other	1,812,987
Planning & Development	606,650	<b>Total</b>	<b>74,824,057</b>
Public Safety	3,402,405		
Facility Management	3,018,645	Excess Revenues	
Library	1,150,329	Over Expenditures (1)	880,015

(1) During fiscal year ended June 30, 2006, supplemental appropriations from RESERVES totaling \$1,350,000 was approved. The Board of Finance approved supplemental appropriations totaling \$350,000 and at the May Referendum voters approved a \$1,000,000 from RESERVES to partially fund the \$6,100,000 Library Expansion project.

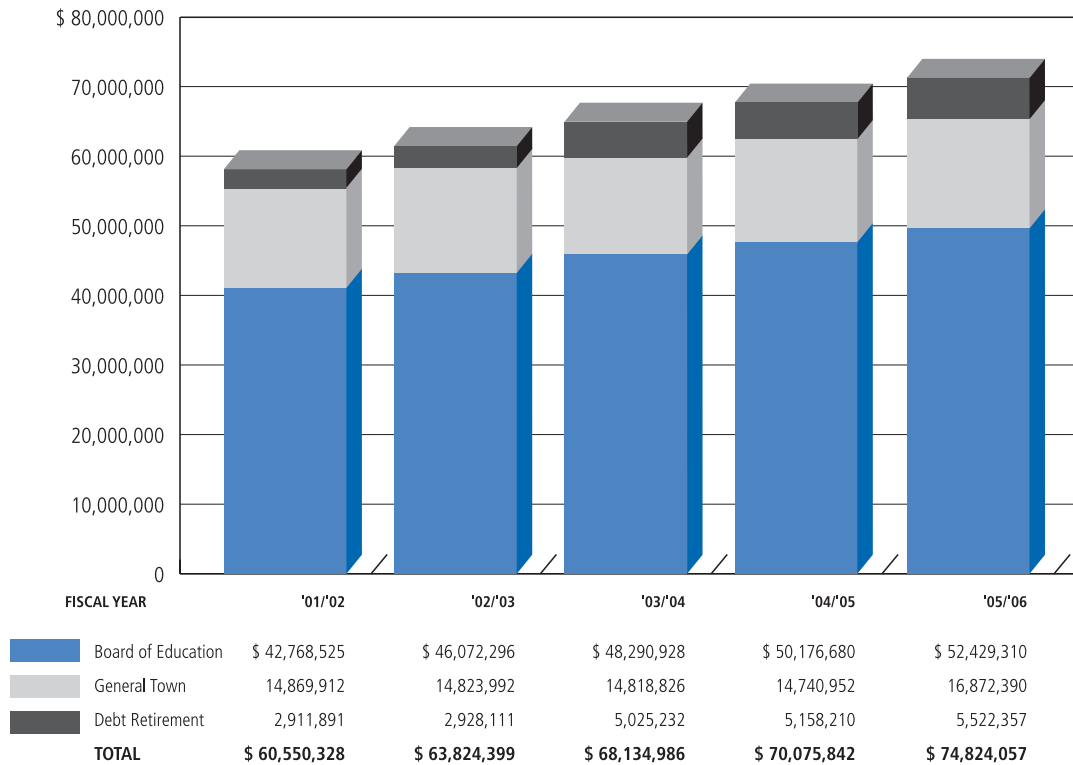
### Reconciliation

Revenue surplus (Actual vs. Budgeted)	2,148,856
Expenditure surplus (Budget vs. Actual)	81,159
Supplemental appropriations from Reserves	(1,350,000)
	<b>880,015</b>

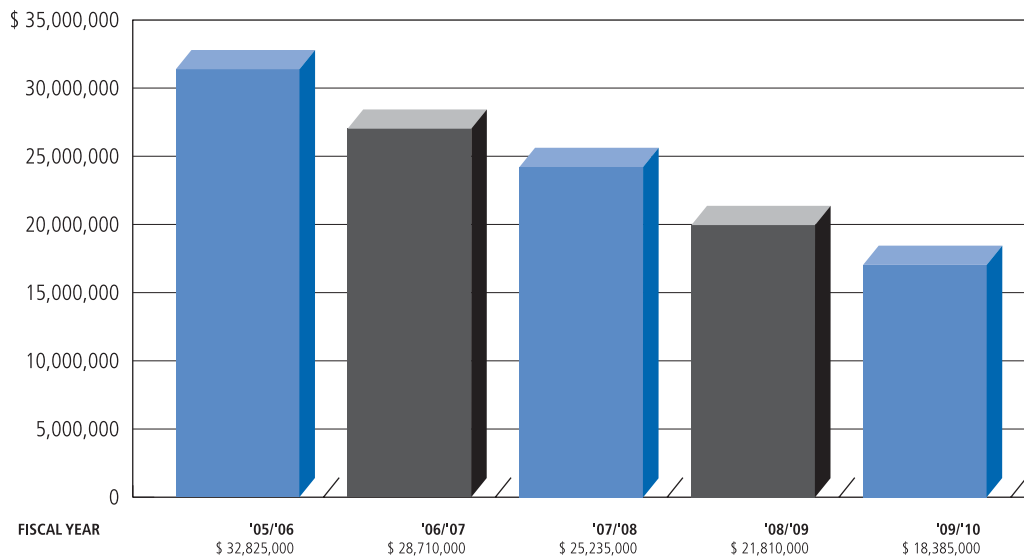


# Town Finances

## TOTAL EXPENDITURES – 2002-2006



## TOTAL PRINCIPAL OUTSTANDING – 2005-2009

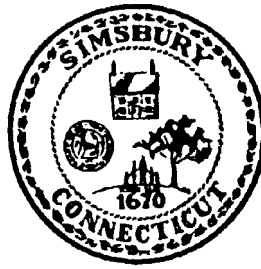


# Town Finances

## CAPITAL PROJECTS FUNDS

A summary of expenditures and encumbrances compared with appropriations for the Town's various Capital Projects Fund is presented below:

Projects	Appropriations	Expenditures	Balances
<b>Capital and nonrecurring</b>	\$1,992,987	\$1,568,087	\$424,900
<b>Sewer extension projects:</b>			
Project 2004	240,000	144,986	95,014
Project 2006	240,000		240,000
<b>Town projects:</b>			
Townwide Technology Integration	287,000	279,132	7,868
Townwide computer technology	330,000	245,633	84,367
Water main installations	120,000	91,689	28,311
Sewer Treatment Plant Renovation & Expansion 5/02	26,840,083	20,879,118	5,960,965
Development Rights 5/02	1,000,000	715,353	284,647
Economic Development Fund 5/02	250,000	67,686	182,314
Water main extensions 5/04	190,000	600	189,400
Highway Fleet Service Building 5/04	350,000	293,679	56,321
Sewer Rehab - Church & Elm Street 5/04	100,000	72,534	27,466
Library Expansion Design Services 3/05	200,000	64,265	135,735
Greenway 5/05	750,000	38,653	711,347
Golf Course Improvements 5/05	600,000	328,924	271,076
Park Improvements 5/06	450,000		450,000
Library Expansion 5/06	6,100,000		6,100,000
<b>Education projects:</b>			
Tootin Hills expansion project	4,529,107	4,041,041	488,066
Henry James expansion project	3,581,662	3,555,506	26,156
Central School boiler & heating 5/00	250,000	249,595	405
Henry James expan proj phase II 5/00	1,260,000	1,250,662	9,338
Simsbury High School Addition & Alteration 5/02	43,178,567	34,612,000	8,566,567
Modular Classrooms 5/02	340,000	278,629	61,371
System Flooring Replacement 5/02	250,000	212,584	37,416
System Window Treatment Project 5/02	220,000	101,991	118,009
Central School Roof Replacement 5/04	325,000	21,920	303,080
SHS Auditorium Improvements 5/04	712,500	52,042	660,458
Computer technology improv 5/04	300,000	206,929	93,071
Elementary Modular Classrooms 5/04	500,000	470,041	29,959
System HVAC / Boiler Replacement	500,000	441,388	58,612
Simsbury High School Track & Field 9/04	2,095,014	2,034,329	60,685
Computer technology improv 5/06	450,000		450,000
Tariffville Expansion 5/06	6,200,000		6,200,000
System Telecommunications, Security Upgrade 5/06	420,000		420,000
	<b>\$105,151,920</b>	<b>\$72,318,996</b>	<b>\$32,832,924</b>



## Board & Commission Members

### Elected Boards and Commissions

(as of December 31, 2006)

#### Board of Selectmen

John K. Hampton  
Joel Mandell  
John Romano  
David Rogers Ryan  
Thomas E. Vincent  
Moirra K. Wertheimer

#### Board of Assessment Appeals

Dennis J. Fallon  
William B. Gardner  
W. Mark Wigmore

#### Board of Education

Robert Michael Goman  
Richard A. Hogan  
David A. Horowitz  
Chris M. Kelly  
Mary Donna Lyons  
Charles Moret  
John L. Sennott, Jr.  
Lydia A. Tedone

#### Board of Finance

Peter K. Askham  
Candace V. Fitzpatrick  
Paul W. Henault  
Nicholas B. Mason  
Anita L. Mielert  
Kevin A. North

#### Library Board of Directors

Carol M. Bingham  
Ann D.M. Erickson  
Barbara C. Gardner  
Charmaine E. Glew  
Bertram Kaplan  
Gail K. Ryan

#### Planning Commission

Susan M. Bednarczyk  
Ernest B. Gardow  
Charles D. Houlihan, Jr.  
Ferguson R. Jansen, Jr.  
John M. Loomis  
Gregory W.E. Piecuch

#### *Alternates*

Carol A. Cole  
Mark S. Drake  
Bradford M. Mead

#### Zoning Board of Appeals

James J. Daley  
Louis N. George  
Thomas F. Horan  
Katie S. Martin  
Peter A. Stempien  
Joshua C. Storm  
*Alternates*  
Edward M. Cosgrove  
Craig K. MacCormac  
Andrew L. Rose

#### Zoning Commission

Patricia K. Askham  
Scott S. Barnett  
Austin D. Barney II  
Garrett J. Delehanty, Jr.  
James W. Gallagher  
Alexis Rankin Popik  
*Alternates*

Louis J. Donofrio  
Madeleine Gilkey  
Joseph P. Grace

### Additional Boards and Commissions

(as of January 31, 2007)

#### Aging and Disability

Pricilla Bergethon  
Grace Comeau  
Kathleen Fallon  
Michael Jennings  
Gloria Knierim  
Carrie Jane Kramer  
Edward LaMontagne  
Mona Martinik  
Charlotte Steptoe  
Lynn Veith

#### *Alternates*

Mary Ellen Long  
Lorraine Piurowski

#### Board of Ethics

Nancy Hendryx  
Glenn Knierim  
Kathleen Martin  
Louis Arthur Norton  
Adam Sharaf  
William Tysza

#### Building Code

#### Board of Appeals

Emil Dahlquist  
William Egan  
Harvey Goodfriend  
Paul Holland  
Charles A. Warren, Jr.

#### Conservation Commission

Andrew Bucknam  
Darren Cunningham  
Ryan Mihalic  
Richard A. Miller Jr.  
Margaret Sexton  
John Yocom

Margery Winters

#### *Alternate*

Thomas Sharpless  
Dominic Zackeo

#### Culture, Parks and Recreation Commission

David Bush  
Joseph Grace  
Linda Johnson  
Noreen Kuziak  
Mary Liljedahl  
Charles Nicol  
John Pendergast  
Harry Ryan  
Christine Sovik

#### Economic Development Commission

David Balboni  
Jonathan Barney  
Sharon Craig  
Mark Deming  
Louis George  
Nancy Haase  
Alan Levesque  
Charles Minor  
Thomas Rechen

#### Fair Rent Commission

Ruben Acosta  
Madeline P. Gilkey  
Geraldine Muench  
John F. Paddock  
David A. Richman

#### Historic District Commission

Constantine Caldeira

Kenneth Feder

David Freitas  
Dianne Mead  
Elizabeth Woollacott

#### *Alternate*

J. Paul Lanza  
James W. Oliver

#### Housing Authority

Margaret A. Abernethy  
Melvin Cote  
John Pasquenza  
Colleen Yates

#### Police Commission

Edward Cosgrove  
Scott Davis  
Carl Eisenmann  
Harvey Goodfriend  
Michael Long

#### Public Building Committee

Richard Derr  
Lucian M. Dragulski  
Francis Kelly  
Richard Ostop  
Mary Lou Patrina  
Barbara Petitjean  
William F. Rice  
Alice Rowland  
John Salvatore

#### Water Pollution Control Authority

Frank Borawski  
Philip Burton  
Warren Coe

## Board & Commission Members

Gary Faraci  
Paul Gilmore  
Edward J. Kelly  
Philip Richardson

### Design Review Board

Emil Dahlquist  
William Gardner  
Kevin Gray  
Linda Kennedy  
Mark Naccarato  
Richard Schoenhardt

### Alternates

John Stewart  
John Carroll

Anthony Drapelick  
Charles Stephenson

### Insurance Committee

Stanley Cataldo  
Erwin Marques  
Paul Mikkelson Jr.  
Edward Sparkowski  
Jeffrey R. Verney  
Raymond Wahl  
Jonathan Yeisley

### Open Space Committee

Austin Barney II  
John Loomis

Helen Peterson  
Moirä Wertheimer

### Pension Committee

Nicholas Mason  
Paul McAlenney  
Donna Parker  
David Richman  
Susan Royles  
Kevin Schultz  
Frederick Von Pechmann

### Recycling Committee

Janice B. Gygell  
Gwendolyn Moraski

Michele Potvin Piecuch  
Andrew Rose  
Lonni Schulz  
Mary Turner  
Nathan D. Woodberry

### Simsbury Farms Complex Committee

Holly Crowther  
David Dell  
Richard Holden  
Erwin Marques  
Maribeth Mortillaro  
Gerald Post  
Jeffrey Seltzer

John Ritson  
Tom West

### Tourism Committee

Dominique Avery  
Elizabeth Banco  
Joseph Campolieta  
Patricia Carbone  
Carol Cunin  
Marilou Cybul  
Irene Haigh  
Joyce Howard  
Katherine Oakes  
Strom Scherie  
David Thorgalsen

## Our Town Today

### Important Numbers

Area Code 860

### Emergency Phone Numbers

**Fire Department 911**  
Routine Information 658-1971

**Police Department/Ambulance 911**

Routine Information 658-3100  
933 Hopmeadow Street

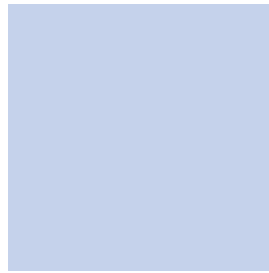
Simsbury Volunteer Ambulance Association 658-7213  
64 West Street

### Department/Service

Assessor	658-3251
Board of Education	651-3361
Building	658-3234
Chamber of Commerce	651-7307
Continuing Education	658-3870
Engineering	658-3260
Eno Hall, Basement Pay Phone	658-7073
Farmington Valley Health District	676-1953
Finance	658-3244

### Phone Number

Fire Marshal	658-1973
Historical Society	658-2500
Housing Authority	658-1147
Judge of Probate	658-3277
Landfill, Recorded Information	658-3271
74 Wolcott Road	658-3222
Library, Simsbury Public	658-7663
Planning	658-3245
Police	658-3100
Public Works	658-3222
Recreation	658-3255
Simsbury Farms Complex office	658-3836
Simsbury Farms Golf Club	658-6246
Recorded Information	658-2512
Registrar of Voters	658-3267
First Selectman	658-3230
SCTV-Simsbury Community Television	658-1720
Sewer Treatment	658-1380
Social Services	658-3283
Tax	658-3238
Town Clerk	658-3243
Town Hall, Recorded Information	658-3220
Aquarion Water Company	658-6707
Visitors Center	651-8994



# Our Town Today

## Town Management (As of 1/31/07)

First Selectman

Police Chief

Director of Finance

Town Engineer

Director of Planning

Director of Culture, Parks and Recreation

Town Clerk

Director of Administrative Services

Director of Simsbury Public Library

Director of Social Services

Thomas E. Vincent

Peter Ingvertsen

Kevin Kane

Richard Sawitzke

Hiram Peck III

Gerry Toner

Carolyn Keily

Brandon Robertson

Susan Bullock

Mickey Lecours-Beck

## Town Meeting Dates\*

### Board of Selectmen

- The second and fourth Monday of each month

### Board of Education

- The second and fourth Tuesday of each month

### Board of Finance

- The third Tuesday of each month

### Planning Commission

- The second and fourth Tuesday of each month

### Zoning Commission

- The first and third Monday of each month

\* Subject to change - verify meeting dates and times by calling the Town Hall

